

**Municipality of Trinity Bay North
Regular Council Meeting February 4, 2013**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, February 4, 2013 at 4:30p.m.**

<i>Members Present</i>	Mayor	Brendan Peters
	Deputy Mayor	Pauline Stagg
	Councillors	Donald Burt
		Albert Johnson
		Neville Samson
		Alfred Street

<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

Agenda **Motion #2013-02-04-2516 – Street/Samson**
Resolved that the agenda be adopted as presented.
In favour 6; Opposed 0; Motion Carried

Minutes: **Regular Meeting of January 7, 2013**
Regular Meeting Mayor Peters asked if there were any errors or omissions to
January 7/13 the minutes of the regular meeting of January 7, 2013

Motion #2013-02-04-2517 – Stagg/Street
Resolved that the minutes of the January 7, 2013
regular meeting of council be adopted.
In favour 6; Opposed 0; Motion Carried

Business Arising **1) Ambulance Service**

Motion #2013-02-04-2518 – Burt/Johnson
Resolved that we contact a representative from the
Department of Health to attend a meeting to discuss
the possibility of enhancing our ambulance service in
this area.
In favour 6; Opposed 0; Motion Carried

Finance **1) Bills**
Bills were presented in the amount of \$23,035.22.

Motion #2013-02-04-2519 – Burt/Samson

Resolved that the bills be paid in the amount of \$23,035.22.

In favour 6; Opposed 0; Motion Carried

2) The Quick Statistics was presented as of January 30, 2013.

3) The Cheque Register was presented for the period of January 2-30, 2013. (Cheque #11198-11332).

4) Line of Credit

Motion #2013-02-04-2520 – Burt/Samson

Resolved that we request a \$75,000.00 line of credit at the First Coastal Credit Union to assist in covering any overdraft charges that may occur in our general account.

In favour 6; Opposed 0; Motion Carried

Public Works

The minutes of the meeting on February 4, 2013 was presented for perusal. The following are some issues that were discussed at the meeting:

1) Letter from Teamsters

Motion #2013-02-04-2521 – Street/Johnson

Resolved that we contact the union and advise that we deal with the letter when the new contract is negotiated in December, 2013.

In favour 6; Opposed 0; Motion Carried

2) Murray Trask's erosion problem

Motion #2013-02-04-2522 – Johnson/Stagg

Resolved that we write Murray Trask and advise him that we will be dealing with his issue in the Spring.

In favour 6; Opposed 0; Motion Carried

3) Roads – Department of Transportation

Motion #2013-02-04-2523 – Burt/Street

Resolved that we contact the Department of Works & Transportation regarding the ruts in the road going through Port Rexton and also the problem of water buildup next to William McNamara and Robert Russell's.

In favour 6; Opposed 0; Motion Carried

4) Water & Sewer Policy

Motion #2013-02-04-2524 – Burt/Stagg

***Resolved that we rescind motion #2012-12-10-2479.
In favour 5; {Mayor Peters, Deputy Mayor Stagg, Councillors Johnson, Burt and Street}; Opposed 1 {Councillor Samson}; Motion Carried***

Human Resources It was decided that Deputy Mayor Stagg, Councillor Peters and the staff get together and prepare a policy on what procedure to follow with regards to deceased relations of council and staff.

Economic Dev. The Town Manager advised that Reverend Eric Squires recently resigned from the Committee which leaves a seat vacant. The Committee suggested that Mr. Glen White be invited to sit on the committee with alternates Rick Dalton and Glen Freake next in line.

Motion #2013-02-04-2525 – Burt/Stagg

Resolved that we invite Mr. Glen White to sit on the Economic Development Committee.

In favour 6; Opposed 0; Motion Carried

Correspondence

- 1) A travel claim was received from the Town Manager for travel expenses incurred from January 4-30, 2013 in the amount of \$492.73.

Motion #2013-02-04-2526 – Stagg/Johnson

Resolved that we reimburse the Town Manager for travel expenses incurred from January 4-30, 2013 in the amount of \$492.73.

In favour 6; Opposed 0; Motion Carried

- 2) A letter was received from Donald Hammond advising that as of January 20, 2013 he has officially retired his position with the town. Due to this, under the Collective Agreement he advised that he is entitled to one half of the accumulated sick days amounting to 90 days which was agreed upon during the amalgamation transition. He agrees to have this paid weekly or as a lump sum payment.

Councillor Duffett arrived at 5:33p.m.

Motion #2013-02-04-2527 – Burt/Street

Resolved that we pay Donald Hammond his sick day's equivalent to 90 days as per the Collective Agreement.

In favour 7; Opposed 0; Motion Carried

- 3) An invitation was received from PMA to attend the 41st Annual Convention and Trade Show in St. John's from April 17-19, 2013.

Motion #013-02-04-2528 – Burt/Stagg

Resolved that we send the Town Manager and the Town Clerk to PMA's 41st Annual Convention and Trade Show scheduled for April 17-19, 2013 in St. John's.

In favour 7; Opposed 0; Motion Carried

- 4) An invitation was received from the Department of Environment and Conservation to attend their 2013 Clean and Safe Drinking Water Workshop scheduled for March 26-28, 2013 in Gander.

Motion #2013-02-04-2529 – Stagg/Street

Resolved that we send the Town Manager and the Town Foreman to the 2013 Clean and Safe Drinking Water Workshop scheduled for March 26-28, 2013 in Gander.

In favour 7; Opposed 0; Motion Carried

- 5) A letter was received from a business owner requesting a partial exemption on the 2012 business tax due to the business is only in operation in January and October-December of each year.

Motion #2013-02-04-2530 – Stagg/Johnson

Resolved that we grant the business owner's request for an exemption on its 2012 Business tax equal to one half of the rate.

In favour 7; Opposed 0; Motion Carried

- 6) A letter was received from Wooden Boat Museum of Newfoundland and Labrador encouraging council to **Become a Friend of the Museum** by purchasing a Community Membership at a cost of \$30.00.

Motion #2013-02-04-2531 – Street/Samson

Resolved that we purchase a Community Membership from the Wooden Boat Museum of Newfoundland and Labrador at a cost of \$30.00.

In favour 7; Opposed 0; Motion Carried

- 7) A letter was received from FAY Environment Canada Limited regarding the Advanced Drinking Water System CD400. It was decided to get one of our engineers to attend a meeting to discuss the CD400.
- 8) A letter was received from Municipal Affairs updating council on the Province-wide Basic 911 Implementation.

- 9) A letter was received from Bill Collins, Regional Emergency Management and Planning Officer with Fire and Emergency Services – NL advising that our emergency management plan has recently been approved by the Director of Emergency Services. He stated that council should now adopt the Emergency Plan as outlined in the *Emergency Services Act*.

Motion #2013-02-04-2532 – Samson/Stagg
Resolved that we adopt our Emergency Management Plan as presented.
In favour 7; Opposed 0; Motion Carried

New Business

1) Material/Equipment Rental Tender

The Town Manager advised that the Material/Equipment Rental Tender can be retendered or can stay status quo for this year.

Motion #2013-02-04-2533 – Burt/Samson
Resolved that we retender for the material/equipment rental omitting truck capacity size from the tender.
In favour 7; Opposed 0; Motion Carried

2) Tax Relief Form

A letter was received from a business owner requesting some kind of tax relief for 2013 based on several circumstances as outlined in their letter.

Motion #2013-02-04-2534 – Stagg/Johnson
Resolved that we move into a privileged meeting at 6:15p.m.
In favour 7; Opposed 0; Motion Carried

Motion #2013-02-04-2535 – Stagg/Johnson
Resolved that we move back into the regular meeting at 6:30p.m.
In favour 7; Opposed 0; Motion Carried

Motion #2013-02-04-2536 – Samson/Duffett

Resolved that based on the information provided by the business owner, we give them an exemption of \$1,000.00 based on the first four (4) months of the year only operating on a reduced capacity.

In favour 7; Opposed 0; Motion Carried

Motion #2013-02-04-2537 – Stagg/Duffett

Resolved that the meeting adjourn with the next regular meeting scheduled for March 4, 2013.

The meeting adjourned at 6:31p.m.

MAYOR

TOWN CLERK

Date

Date