

**Municipality of Trinity Bay North
Regular Council Meeting November 12, 2013**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, November 12, 2013 at 4:30p.m.**

<i>Members Present</i>	Mayor Councillors	Donald Burt Shelly Blackmore Roger Cullimore Albert Johnson William Tulk
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<i>Also Present</i>	Town Clerk Town Manager Resident Resident Resident Resident Resident	Valerie Rogers Darryl Johnson Gary Ryan Neville Samson Ken Ayles Howard Duffett Brendan Peters
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Agenda ***Motion #2013-11-12-2710 – Tulk/Johnson
Resolved that the agenda be adopted as presented.
In favour 5; Opposed 0; Motion Carried***

*Minutes:
Regular Meeting
October 15/13* **Regular Meeting of October 15, 2013**
Mayor Burt asked if there were any errors or omissions to the minutes of the regular meeting of October 15, 2013.

***Motion #2013-11-12-2711 – Cullimore/Blackmore
Resolved that the minutes of the October 15, 2013
regular meeting of council be adopted.
In favour 5; Opposed 0; Motion Carried***

*Minutes:
Special Meeting
October 30/13* **Special Meeting of October 30, 2013**
Mayor Burt asked if there were any errors or omissions to the minutes of the special meeting of October 30, 2013.

***Motion #2013-11-12-2712 – Johnson/Cullimore
Resolved that the minutes of the October 30, 2013
special meeting of council be adopted.
In favour 5; Opposed 0; Motion Carried***

*Delegations***Gary Ryan**

Mr. Ryan came to discuss the intersection of Bond Street and Discovery Trail. He stated that the pavement on the sides of the road is breaking away because of ATV's. He suggested that we place a guiderail, sidewalk, gutter, etc. to stop the ATV's from cutting in on the side of the road on Bond Street.

4:37p.m. Deputy Mayor Cooper arrived

Neville Samson

Mr. Samson came to discuss employee travel claims.

Motion #2013-11-12-2713 – Tulk/Blackmore

Resolved that we move into a privileged meeting at 5:41p.m.

In favour 6; Opposed 0; Motion Carried

Motion #2013-11-12-2714 – Johnson/Cooper

Resolved that we move back into the regular meeting at 5:53p.m.

In favour 6; Opposed 0; Motion Carried

*Finance***1) Bills**

Bills were presented in the amount of \$31,709.90.

Motion #2013-11-12-2715 – Blackmore/Cullimore

Resolved that the bills be paid in the amount of \$31,709.90.

In favour 6; Opposed 0; Motion Carried

4:55p.m. Councillor Stagg arrived

2) The Quick Statistics was presented as of November 8, 2013.

3) The Cheque Register was presented for the period of October 16-November 7, 2013. (Cheque #12358-12450)

*Town Manager's Report***1) William Mackey and Bonnie Stead's Water Problem**

The Town Manager informed council that he was speaking to Rod Brine concerning Bonnie Stead's water problem and he

stated that he would be over in the near future to have a look at it.

2) Bridge Replacement

The Town Manager requested permission to get our consultants, Hatch Mott MacDonald to apply for Municipal Capital Works funding to replace the bridge on Harbour Road in Melrose.

Motion #2013-11-12-2716 – Johnson/Blackmore

Resolved that we submit a Municipal Capital Works application for funding to replace the bridge on Harbour Road in Melrose.

In favour 7; Opposed 0; Motion Carried

3) Job Creation Partnership Program

The Town Manager informed council that we were successful in getting part of the funding of the JCP that we applied for this year. We were given \$25,000 and permitted to change the amount of work to be done. We will be hiring 5 participants for 9 weeks to carry out renovations to the two fire halls.

4) John Deere Crawler

The Town Manager requested permission to have the John Deere Crawler repaired if warranted.

Motion #2013-11-12-2717 – Stagg/Cooper

Resolved that we rescind motion #2013-05-27-2610.

In favour 7; Opposed 0; Motion Carried

Motion #2013-11-12-2718 – Cooper/Stagg

Resolved that we investigate the cost of the crawler repairs and whether it can be done.

In favour 7; Opposed 0; Motion Carried

Public Works

Meeting scheduled for Tuesday, November 19, 2013 @ 1:00p.m.

Councillor Tulk asked the Town Manager to contact Paul Goodman, Regional Director with the Department of Transportation and Works in Clarendville to have the potholes filled going around the turn by Bethany United Church, in

front of the post office in Little Catalina and next to Lionel Eddy's property.

The Town Manager advised that our Town Foreman/Water Systems Operator, Jerry Spurrell will give those councillors interested, in a tour of the pumphouse on Tuesday, November 19, 2013 @ 3:30p.m.

Coaker Foundation Councillor Blackmore gave a brief overview of what's currently happening at the Sir William Ford Coaker Heritage Foundation.

Economic Dev. Councillor Blackmore stated that a meeting was held on October 28, 2013 basically as more of a catch up since the committee never met in a few months. She also advised that the Strategic Plan is complete and will be presented to council for adoption in the near future.

Correspondence 1) A travel claim was received from the Town Manager for travel expenses incurred from October 10-November 7, 2013 in the amount of \$425.55.

Motion #2013-11-12-2719 – Stagg/Blackmore

Resolved that we reimburse the Town Manager for travel expenses incurred from October 10-November 7, 2013 in the amount of \$425.55.

In favour 7; Opposed 0; Motion Carried

2) A letter was received from the Citizens Crime Prevention Association of Newfoundland and Labrador seeking council's support by purchasing a package of calendars.

Motion #2013-11-12-2720 – Stagg/Tulk

Resolved the letter be placed on file.

In favour 7; Opposed 0; Motion Carried

3) A letter was received from the Royal Canadian Legion Branch #16 requesting a donation towards the Poppy Campaign.

Motion #2013-11-12-2721 – Stagg/Cullimore

Resolved the letter be placed on file.

In favour 7; Opposed 0; Motion Carried

- 4) A letter was received from the Municipal Assessment Agency inviting council to attend a Property Assessment Workshop.

***Motion #2013-11-12-2722 – Stagg/Blackmore
Resolved the letter be placed on file.
In favour 7; Opposed 0; Motion Carried***

- 5) A letter was received from the Federation of Canadian Municipalities enclosing an invoice in the amount of \$379.93 for renewal of our membership from April 1, 2014 to March 31, 2015.

***Motion #2013-11-12-2723 – Tulk/Cooper
Resolved that we renew our 2014/2015 FCM
membership in the amount of \$379.93.
In favour 7; Opposed 0; Motion Carried***

- 6) A quote in the amount of \$699.00 was received from International Coats of Arms to replace the medallion on our Chain of Office as it currently does not include the crest for Little Catalina. The Town Manager advised that this was the cheapest quote.

***Motion #2013-11-12-2724 – Stagg/Tulk
Resolved that we purchase a medallion for the Chain
of Office quoted by International Coats of Arms in
the amount of \$699.00.
In favour 7; Opposed 0; Motion Carried***

- 7) A letter was received from Rex Lodge, Chairman of the Bonavista Peninsula Branch Line Association seeking an in-kind contribution for the use of the town's loader and manpower to repair the washout by the bridge in Little Catalina and also, they would like a councillor to sit on the Board of Directors.

***Motion #2013-11-12-2725 – Cullimore/Cooper
Resolved that we give an in-kind contribution to the
Bonavista Peninsula Branch Line Association for the
use of the town's loader and manpower to repair the***

washout created by Hurricane Igor by the bridge in Little Catalina.

In favour 7; Opposed 0; Motion Carried

Councillor Stagg nominated Councillor Tulk to sit on the Board of Directors of the Bonavista Peninsula Branch Line Association. Councillor Tulk accepted.

- 8) A letter was received from the Municipal Assessment Agency enclosing a ballot for the position of Eastern Director. The nominees are Betty Fitzgerald, Bonavista and Paul Pike, St. Lawrence.

Motion #2013-11-12-2726 – Johnson/Cooper

Resolved that we vote for Betty Fitzgerald for the position of Eastern Director with the Municipal Assessment Agency.

In favour 7; Opposed 0; Motion Carried

- 9) A letter was received from the Honourable Steve Kent, Minister of Municipal and Intergovernmental Affairs advising that there is a new municipal operating grant formula for 2014. Based on this formula, our municipality will received funding in the amount of \$203,786.47. This is an increase of 36.6% over the 2013 allocation.
- 10) A letter was received from the Municipal Assessment Agency advising that our 2014 Assessment Service Fee will be \$39,704 based on \$28.00 per parcel and per tenant.
- 11) A letter was received from Paul Goodman, Regional Director of the Department of Transportation and Works in Clarendville following up to his site visit on October 30, 2013.

New Business

1) OCI Meeting and Government Meeting

Mayor Burt stated that the Economic Development Committee is to meet with OCI. He also stated that the Government Task Force job is finished therefore, we should get our MHA Glen Little to schedule a meeting with Minister

Charlene Johnson of Innovation, Business and Rural Development to discuss the future of our town.

Motion #2013-11-12-2727 – Tulk/Stagg

Resolved that we invite OCI Ltd. to a meeting to discuss the problems with the plant.

In favour 7; Opposed 0; Motion Carried

2) Catalina Maintenance Garage

Councillor Tulk advised that a citizen approached him with concerns on the location of the Catalina Maintenance Garage. The Town Manager stated that it wasn't in an ideal location but to construct another one it would cost approximately a million dollars which would not be feasible at this time.

3) Remuneration

The Town Clerk advised the council members on how remuneration is paid on a quarterly basis.

4) Meeting with MHA

Mayor Burt advised that when he was in St. John's to the Convention he had met with MHA Glen Little with discussion on scheduling a meeting with the Minister of Municipal Affairs regarding our MOG's (meeting scheduled for Monday, November 18, 2013 @ 10:00a.m.), Economic Development Officer for this area (Mr. Little advised him that the request was denied because there is currently one in Clarendville working with the Zonal Board), the shortfall of monies that we received for the CEEP project versus how many more are without employment (Mr. Little advised to submit a request for additional funding and include how many more people we have on our list seeking employment) and industries around the province.

Motion #2013-11-12-2728 – Stagg/Johnson

Resolved that the draft up an agenda with the following to be discussed at the meeting with the Minister of Municipal Affairs: MOG's, Dispute with Water System money, and more funding for those seeking hours in our area in order to quality for EI.

In favour 7; Opposed 0; Motion Carried

5) Christmas Dinner

Motion #2013-11-12-2729 – Stagg/Johnson

Resolved that we schedule Thursday, December 12, 2013 at the Seaport Inn for our Christmas Dinner.

In favour 7; Opposed 0; Motion Carried

6) Christmas Light-up**Motion #2013-11-12-2730 – Tulk/Stagg**

Resolved that we host the Christmas Light-up as done in previous years.

In favour 7; Opposed 0; Motion Carried

7) Christmas Tree Light-up

The date scheduled for the Christmas Tree Light-up is Tuesday, December 17, 2013 @ 7:00p.m.

6:35p.m. Councillor Tulk excused himself and departed the meeting

8) Joint ICSP Renewal (Placemaking)

Councillor Blackmore stated that we should revisit and review the current ICSP again as it was done in conjunction with the Towns of Elliston, Trinity, Trinity Bay North and Little Catalina. She would like to see it include “Placemaking” which is targeted toward economic development. The Town Manager advised that he will try and schedule a meeting with Mayor Jim Miller of Trinity.

9) Unfinished Business from Previous Council

Mayor Burt stated that council needs to deal with some unfinished business from the previous council as follows: Emergency Plan, Town Plan, job descriptions for staff, newsletter, water system, MOG’s and the sale of properties that the town owns and for tax arrears. Mayor Burt stated that the Emergency Plan and the Town Plan is available for perusal at the office.

10) Delegate Gary Ryan**Motion #2013-11-12-2731 – Stagg/Cooper**

Resolved that the Public Works Committee meet with Gary Ryan to investigate his concerns on Tuesday,

November 19, 2013 to try and come up with a solution to the problem he addressed earlier in the meeting.

In favour 6; Opposed 0; Motion Carried

11) Delegate Neville Samson

Motion #2013-11-12-2732 – Blackmore/Cooper

Resolved that we move into a privileged meeting at 6:52p.m.

In favour 6; Opposed 0; Motion Carried

Motion #2013-11-12-2733 – Johnson/Cooper

Resolved that we move back into the regular meeting of council at 7:20p.m.

In favour 6; Opposed 0; Motion Carried

Deputy Mayor Cooper excused himself and departed the meeting at 6:59p.m. due to other commitments.

Motion #2013-11-12-2734 – Johnson/Blackmore

Resolved that we write Neville Samson notifying him that after reviewing the travel policy (motion #2011-05-30-2077) everything is in line with the policy that was adopted in 2011 and there was no wrongdoing by the employee in question.

In favour 6; Opposed 0; Motion Carried

Motion #2013-11-12-2735 – Blackmore/Cullimore

Resolved that the meeting adjourn with the next regular meeting scheduled for December 9, 2013.

In favour 6; Opposed 0; Motion Carried

The meeting adjourned at 7:25p.m.

MAYOR

TOWN CLERK

Date

Date