

Committees

Mayor Burt handed out guidelines of the various committees of council to have council peruse them and make additions/changes if necessary.

Motion #2013-10-15-2682 – Tulk/Cooper

Resolved that Mayor Burt appoint the committees at this regular meeting and take the committee guidelines home to review to report back at the next regular meeting in November.

In favour 7; Opposed 0; Motion Carried

Mayor Burt appointed the following to each committee:
 Finance – Councillor Blackmore and Deputy Mayor Cooper
 Public Works – Councillors Stagg, Tulk and Johnson
 Recreation – Deputy Mayor Cooper and Councillor Cullimore
 Tidy Towns – Councillors Tulk, Blackmore and Johnson
 Fire Department – Councillors Stagg and Cullimore
 Economic Development – Councillor Blackmore appointed Councillor Stagg, seconded by Deputy Mayor Cooper. Councillor Stagg accepted the nomination.

Motion #2013-10-15-2683 – Blackmore/Stagg

Resolved that Mayor Burt sit on the Economic Development Committee.

In favour 7; Opposed 0; Motion Carried

*Finance***1) Bills**

Bills were presented in the amount of \$29,823.61.

Motion #2013-10-15-2684 – Stagg/Cullimore

Resolved that the bills be paid in the amount of \$29,823.61.

In favour 7; Opposed 0; Motion Carried

2) The Quick Statistics was presented as of October 11, 2013.

3) The Cheque Register was presented for the period of September 18-October 9, 2013. (Cheque #12236-12355)

*Town Manager's
Report*

1) Community Employment Enhancement Program

The Town Manager informed council that it looks like council will be getting funding in the amount of \$20,000 under the CEEP.

2) Opening Accounts

The Town Manager requested a motion to open up two accounts at the credit union for the capital works projects Local Roads Paving and Lift Station retrofit.

Motion #2013-10-15-2685 – Johnson/Stagg

Resolved that we open up an account at the Venture Credit Union for 2013 Road Work Project #12257.

In favour 7; Opposed 0; Motion Carried

3) Road Work

The Town Manager informed council that work has begun on the roads starting with Marine Drive.

4) William Mackey & Bonnie Stead's Water Problem

The Town Manager enlightened council as to the problem that William Mackey & Bonnie Stead is currently experiencing with water damage and what has been done thus far. He advised that after talking with Gerard Donovan he suggested that we contact Roderick Brine for assistance in assessing the situation.

Motion #2013-10-15-2686 – Stagg/Johnson

Resolved that we contact Roderick Brine to get his expert advice on what can be done to alleviate the problem that William Mackey and Bonnie Stead is currently experiencing with water damage at their residence.

In favour 7; Opposed 0; Motion Carried

5) Council Policies

The Town Manager requested that a committee be established to review council policies and suggest updates to council, if needed.

Motion #2013-10-15-2687 – Blackmore/Cullimore

Resolved that we form a committee to review our current policies consisting of the Town Manager,

***Town Clerk, Mayor Burt and Councillor Stagg and report back at the next regular council meeting.
In favour 7; Opposed 0; Motion Carried***

Public Works

Councillor Johnson brought up for discussion the brush that is very close to the road along Route 230 from Bonavista to Trinity Bay North.

Motion #2013-10-15-2688 – Johnson/Tulk

Resolved that we write the Honourable Nick McGrath, Minister of Transportation and Works to request his department cut the brush along Route 230 from Bonavista to Trinity Bay North.

In favour 7; Opposed 0; Motion Carried

Correspondence

1) A travel claim was received from the Town Manager for travel expenses incurred from September 13-October 9, 2013 in the amount of \$340.23.

Motion #2013-10-15-2689 – Johnson/Stagg

Resolved that we reimburse the Town Manager for travel expenses incurred from September 13-October 9, 2013 in the amount of \$340.23.

In favour 7; Opposed 0; Motion Carried

2) A letter was received from a business taxpayer requesting a reduction in business tax as they are no longer operating on full capacity.

Motion #2013-10-15-2690 – Tulk/Cooper

Resolved that we refer the letter to the Municipal Assessment Agency to request a reassessment done on the business portion of the building.

In favour 7; Opposed 0; Motion Carried

3) A letter was received from the Municipal Assessment Agency advising that the Eastern Region Director's position is up for nomination.

It was decided to place this on file as nobody is interested.

- 4) An invitation was received from the Municipalities Newfoundland and Labrador to attend the 2013 Annual Convention from November 7-9, 2013 in St. John's.

Motion #2013-10-15-2691 – Cooper/Cullimore

Resolved that four representatives attend the MNL's 2013 Annual Convention from November 7-9, 2013 in St. John's.

In favour 7; Opposed 0; Motion Carried

Motion #2013-10-15-2692 – Cooper/Stagg

Resolved that Mayor Burt, Councillors Johnson, Blackmore and Tulk attend the MNL's 2013 Annual Convention in St. John's.

In favour 7; Opposed 0; Motion Carried

- 5) A letter was received from the Ronald McDonald House Newfoundland and Labrador regarding their Lights of Love Fundraising Campaign. The staff advised that they will look after this fundraiser.
- 6) A letter was received from Municipalities Newfoundland and Labrador seeking a donation towards Eastern Night to be held at the Convention.

Motion #2013-10-15-2693 – Stagg/Tulk

Resolved that we donate \$50.00 to the MNL's Eastern Night to be held at the 2013 Convention.

In favour 7; Opposed 0; Motion Carried

- 7) An invitation was received from Municipal Affairs to attend a Councillor Orientation workshop. It was decided to register all council members for the workshop being held in Clarenville on November 16, 2013 from 9:00am-5:00pm.
- 8) An invitation was received from Municipal Affairs to attend a Municipal Budgeting workshop.

Motion #2013-10-15-2694 – Blackmore/Cullimore

Resolved that the letter be placed on file.

In favour 7; Opposed 0; Motion Carried

- 9) A letter was received from Don Head, Commissioner with the Correctional Service of Canada's Restorative Justice Division requesting council proclaim November 17-24 as Restorative Justice Week in the Municipality of Trinity Bay North.

Motion #2013-10-15-2695 – Stagg/Blackmore

Resolved that we proclaim November 17-24, 2013 as Restorative Justice Week in the Municipality of Trinity Bay North.

In favour 7; Opposed 0; Motion Carried

- 10) A letter was received from the Canadian Wireless Telecommunications Association regarding Recycle My Cell Program in Newfoundland and Labrador.

Motion #2013-10-15-2696 – Stagg/Cooper

Resolved that we participate in the Recycle My Cell Program and have the Town Hall as a permanent public drop-off location.

In favour 7; Opposed 0; Motion Carried

- 11) A letter was received from the Bonavista Luxury Estates Retirement Centre seeking a donation towards their Recreation Goods Bingo scheduled for November 16, 2013.

Motion #2013-10-15-2697 – Tulk/Cooper

Resolved the letter be placed on file.

In favour 7; Opposed 0; Motion Carried

- 12) A letter was received Scott Tippett expressing an interest in purchasing a piece of land that the town owns adjacent to his property.

Motion #2013-10-15-2698 – Johnson/Cooper

Resolved that we write Scott Tippett advising that we will be identifying properties to sale by tender, this one included, with the hopes of having it done by the end of this year.

In favour 7; Opposed 0; Motion Carried

Motion #2013-10-15-2699 – Cullimore/Tulk

Resolved that we form a committee consisting of Deputy Mayor Cooper and Councillor Tulk to identify vacant land and land that is currently owned by the Municipality to place on tender for sale.

In favour 7; Opposed 0; Motion Carried

- 13) A letter was received from the Municipal Engineering & Planning Division of the Department of Municipal Affairs advising that our consulting engineers, Hatch Mott MacDonald have recommended the acceptance of the Municipal Capital Works Road Upgrades 2012 tender submitted by J-1 Contracting Ltd. in the amount of \$294,562.75.
- 14) An email was received from Gail Woodfine, Municipalities Newfoundland and Labrador regarding a CBC broadcast regarding “how thousands of people don’t pay a dime in property tax” due to them living in local service districts.
- 15) The minutes of October 9, 2013 from the Discovery Regional Services Boards was included for perusal.

New Business

1) Sewer Backup

The Town Manager stated that there is a resident in town had an incident a few days ago with sewer backing up in their basement. He advised that this has occurred several times over the past few years which now is rectified so far as we know. This family has been very patient with us and the Town Manager requested that we reimburse them their \$500.00 deductible they had to pay due to the fact they went through their insurance company to have their basement cleaned up, which they are satisfied to accept.

Motion #2013-10-15-2700 – Cooper/Cullimore

Resolved that we reimburse the resident the \$500.00 deductible fee they had to pay to get their basement cleaned up.

In favour 7; Opposed 0; Motion Carried

2) Subdivision Lot

The Town Manager advised that we recently sold a lot in our subdivision on Gullage Drive to Noel O’Grady for \$6,000.00.

He stated that after they started to dig the land was not suitable for a building lot due to the fact it was all cliff and it would cost in the thousands of dollars to dig down far enough to have a basement. Darryl suggested that we reimburse Mr. O’Grady based on the circumstances provided.

Motion #2013-10-15-2701 – Johnson/Cooper

Resolved that we reimburse Noel O’Grady the \$6,000 he paid for a subdivision lot on Gullage Drive due to extenuating circumstances.

In favour 7; Opposed 0; Motion Carried

Motion #2013-10-15-2702 – Stagg/Johnson

Resolved that we move into a privileged meeting to bring council up to date on a matter that the Town Manager has currently dealt with.

In favour 7; Opposed 0; Motion Carried

Motion #2013-10-15-2703 – Stagg/Cooper

Resolved that we move back into the regular meeting of council.

In favour 7; Opposed 0; Motion Carried

Deputy Mayor Cooper excused himself and departed the meeting at 6:59p.m. due to other commitments.

Motion #2013-10-15-2704 – Stagg/Cullimore

Resolved that the meeting adjourn with the next regular meeting scheduled for November 12, 2013.

In favour 6; Opposed 0; Motion Carried

The meeting adjourned at 7:01p.m.

MAYOR

TOWN CLERK

Date

Date