

**Municipality of Trinity Bay North  
Regular Council Meeting March 25, 2014**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, March 25, 2014 at 4:30p.m.**

*Members Present*                      Mayor                                  Donald Burt  
   Deputy Mayor                      Tom Cooper  
   Councillors                        Shelly Blackmore  
      Albert Johnson  
      Pauline Stagg  
      William Tulk

*Also Present*                              Town Clerk                          Valerie Rogers  
   Town Manager                      Darryl Johnson

*Agenda*                                      ***Motion #2014-03-25-2860 – Stagg/Blackmore***  
   ***Resolved that the agenda be adopted as presented.***  
   ***In favour 6; Opposed 0; Motion Carried***

*Minutes:*                                      **Regular Meeting of March 10, 2014**  
*Regular Meeting*                          Mayor Burt asked if there were any errors or omissions to  
*March 10/14*                                      the minutes of the regular meeting of March 10, 2014.  
  
   ***Motion #2014-03-25-2861 – Cooper/Blackmore***  
   ***Resolved that the minutes of the March 10, 2014***  
   ***regular meeting of council be adopted as presented.***  
   ***In favour 6; Opposed 0; Motion Carried***

*Minutes:*                                      **Special Meeting of March 11, 2014**  
*Special Meeting*                          Mayor Burt asked if there were any errors or omissions to  
*March 11/14*                                      the minutes of the special meeting of March 11, 2014.  
  
   ***Motion #2014-03-25-2862 – Stagg/Blackmore***  
   ***Resolved that the minutes of the March 11, 2014***  
   ***special meeting of council be adopted as presented.***  
   ***In favour 6; Opposed 0; Motion Carried***

*Finance*                                      1) **Minutes**

The Minutes of the Finance Committee meeting held on March 13, 2014 was presented with some information, recommendations and required motions.

***Motion #2014-03-25-2863 – Tulk/Blackmore***

***Resolved that we accept the recommendations put forth by the Finance Committee as follows: 1) hosting a Volunteer Clean Up Week; 2) Acquire quote(s) on purchase costs and lease costs of a town vehicle vs. payout of travel allowance; 3) We support MNL's efforts to streamline financial management computer software by writing a letter of support; 4) We contact Eastlink to determine if cost savings are available for the community centres.***

***In favour 6; Opposed 0; Motion Carried***

**2) Budget & 2014 Tax Structure**

***Motion #2014-03-25-2864 – Stagg/Tulk***

***Resolved that we defer the adoption of the 2014 Budget and Tax Structure until our meeting on March 26, 2014.***

***In favour 6; Opposed 0; Motion Carried***

**3) Bills**

Bills were presented in the amount of \$22,172.85

***Motion #2014-03-25-2865 – Blackmore/Cooper***

***Resolved that the bills be paid in the amount of \$22,172.85.***

***In favour 6; Opposed 0; Motion Carried***

4) The Quick Statistics was presented as of March 21, 2014.

5) The Cheque Register was presented for the period of March 5-21, 2014. (Cheque #12910-12948)

*Town Manager's Report*

**1) Water Freeze Ups**

The Town Manager gave council an update on the water freeze ups.

*Public Works*

**1) Snow Clearing Regulations**

**Motion #2014-03-25-2866 – Stagg/Johnson**

*Resolved that we adopt the Snow Clearing Regulations as presented.*

*In favour 6; Opposed 0; Motion Carried*

**2) Noise Regulations****Motion #2014-03-25-2867 – Stagg/Johnson**

*Resolved that we adopt the Noise Regulations as presented.*

*In favour 6; Opposed 0; Motion Carried*

**3) Snow Clearing**

A discussion arose on our snow clearing policies with regards to plowing roads and what constitutes a “town road”.

**Motion #2014-03-25-2868 – Stagg/Blackmore**

*Resolved that any service request for roads would be done based on the following criteria: 1) more than one (1) house must be on the road and 2) must sign over ownership and then becomes property of the town.*

*In favour 6; Opposed 0; Motion Carried*

**Motion #2014-03-25-2869 – Johnson/Tulk**

*Resolved that we write John Dalton informing him of our decision regarding snow clearing.*

*In favour 6; Opposed 0; Motion Carried*

**Recreation**

A financial report was received from our Town Manager regarding the Winter Fun Day. After all donations and expenses were reported there was a small profit of \$46.95.

**Motion #2014-03-25-2870 – Cooper/Johnson**

*Resolved that we accept the financial report from the Winter Fun Day.*

*In favour 6; Opposed 0; Motion Carried*

**Fire Department**

A discussion arose on the annual TV Auction. The Town Manager stated that in prior years the town donated eight (8) \$25.00 gift certificates to be used at any business in the town.

**Motion #2014-03-25-2871 – Stagg/Johnson**

***Resolved that we donate eight (8) \$25.00 gift certificates to the Trinity Bay North Fire Department's 2014 TV Auction.***

***In favour 6; Opposed 0; Motion Carried***

*Tidy Towns*

It was suggested that we invite the representatives of the Tidy Towns Committee to the next regular council meeting on April 14, 2014.

*Correspondence*

1) A travel claim was received from the Town Manager for travel expenses incurred from March 6-19, 2014 in the amount of \$268.61.

***Motion #2014-03-25-2872 – Stagg/Cooper***

***Resolved that we reimburse the Town Manager for travel expenses incurred from March 6-19, 2014 in the amount of \$268.61***

***In favour 6; Opposed 0; Motion Carried***

2) An invitation was received from the Municipal Assessment Agency to attend a training session about the property assessment system in Newfoundland and Labrador.

***Motion #2014-03-25-2873 – Blackmore/Cooper***

***Resolved that the letter be placed on file.***

***In favour 6; Opposed 0; Motion Carried***

3) A letter was received from the Newfoundland Trailway advising that the 2014 Membership is up for renewal.

***Motion #2014-03-25-2874 – Blackmore/Stagg***

***Resolved that we renew the 2014 membership in the amount of \$50.00 to the Newfoundland Trailway Council.***

***In favour 6; Opposed 0; Motion Carried***

4) A letter was received from the Royal Canadian Legion Newfoundland and Labrador Command requesting council's support by purchasing an advertisement space in their "Military Service Recognition Book".

***Motion #2014-03-25-2875 – Stagg/Cooper***

*Resolved that we defer this item for the next meeting to find out if we have supported this request in the past.*

*In favour 6; Opposed 0; Motion Carried*

- 5) A letter was received from the Department of Transportation and Works regarding ice control material for the 2014-2015 winter season.

*Motion #2014-03-25-2876 – Stagg/Johnson*

*Resolved that we order 400 tonnes of the ice control materials mixture (75% sand, 25% salt) at \$47.00/tonne from the Department of Transportation and Works for the 2014-2015 winter season.*

*In favour 6; Opposed 0; Motion Carried*

- 6) A letter was received from Minister Kevin O'Brien, Department of Advanced Education and Skills regarding Multiculturalism Week from March 17-23, 2014.

#### *New Business*

##### **1) Public Building**

A discussion took place on the cost to operate the public building in Catalina. Councillor Tulk requested permission to speak with members of the Catalina Library Board to see if maybe the possibility exists to fundraise to offset some of the costs of operation.

*Motion #2014-03-25-2877 – Johnson/Cooper*

*Resolved that we empower Councillor Tulk to ascertain if there are any authorities to access funding to possibly assist with the operational cost of the public building.*

*In favour 6; Opposed 0; Motion Carried*

##### **2) NSF Charges**

The Town Clerk informed council that the fee for NSF cheques is currently at \$25.00 and that it should increase to at least \$40.00 to recoup the cost of this transaction.

*Motion #2014-03-25-2878 – Tulk/Johnson*

*Resolved that we increase the charge for an NSF cheque from \$25.00 to \$40.00 so that we may recoup the cost of this transaction.*

*In favour 6; Opposed 0; Motion Carried*

**3) Petition**

A petition was received to have the Department of Transportation and Works depots at either Port Rexton or Amherst Cove as year round sites to better serve the residents of the Bonavista Peninsula from Port Rexton/King’s Cove to the tip of the Peninsula.

*Motion #2014-03-25-2879 – Tulk/Stagg*

*Resolved that we sign the petition and send a letter to the Department of Transportation and Works supporting this effort to have either Port Rexton or Amherst Cove as year round sites.*

*In favour 6; Opposed 0; Motion Carried*

*Motion #2014-03-25-2880 – Stagg/Tulk*

*Resolved that the meeting adjourn with the next regular meeting scheduled for April 14, 2014.*

*In favour 6; Opposed 0; Motion Carried*

The meeting adjourned at 6:50p.m.

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**TOWN CLERK**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**