

**Municipality of Trinity Bay North
Regular Council Meeting April 13, 2015**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, April 13, 2015**

<i>Members Present</i>	Mayor	Donald Burt
	Deputy Mayor	Thomas Cooper
	Councillors	Shelly Blackmore
		Albert Johnson
		William Tulk

<i>Also Present</i>	Acting Town Clerk	Melinda Mackey
	Town Manager	Darryl Johnson

A quorum being present, Mayor Burt called the meeting to order at 4:32p.m.

Agenda **Motion #2015-04-13-3194 – Cooper/Johnson**
Be it resolved the agenda be adopted as presented.
In favour 5; Opposed 0; Motion Carried

Minutes: **Regular Meeting of March 23, 2015**
Regular Meeting Mayor Burt asked if there were any errors or omissions to the minutes of the regular meeting of March 23, 2015.

Motion #2015-04-13-3195 – Tulk/Cooper
Be it resolved the minutes of the March 23, 2015 regular meeting of council be adopted.
In favour 5; Opposed 0; Motion Carried

Business Arising **1) Street Light**
Request for the installation of a street light at Valley View Road has been submitted but has yet to be installed.

2) Memorandum of Understanding

Motion #2015-04-13-3196 – Cooper/Blackmore
Be it resolved we accept the Memorandum of Understanding from the Discovery Regional Joint Council as presented.
In favour 5; Opposed 0; Motion Carried

*Finance***1) Bills**

Bills were presented in the amount of \$39,233.85

Motion #2015-04-13-3197 – Cooper/Blackmore

Be it resolved the bills be paid in the amount of \$39,233.85.

In favour 5; Opposed 0; Motion Carried

2) The Cheque Register was presented for the period of March 18-April 10, 2015. (Cheque #14286-14351)

3) Quick Statistics presented to March 31, 2015.

Town Manager's Report

1) The Town Manager updated Council on the meeting with that himself and the mayor attended with Keith Hutchings, Minister of Municipal & Intergovernmental Affairs. Since the meeting a response letter was received from the Minister denying our request on the annexation funding and the water system charges. It was suggested that a meeting be arranged with the minister for further clarification.

Motion #2015-04-13-3198 – Cooper/Blackmore

Be it resolved that a meeting be arranged with the Minister of Municipal & Intergovernmental Affairs to clarify the letter dated April 9, 2015.

In favour 5; Opposed 0; Motion Carried

2) The Town Manager informed council of a proposed development on Marine Drive. It would involve the possibility of 18 lots on the parcel of land. Council approval is being requested before moving forward.

Motion #2015-04-13-3199 – Cooper/Tulk

Be it resolved that the Development Proposal for Marine Drive be approved in principle with approval subject to the development conforming to our Municipal Plan & Development Regulations.

In favour 5; Opposed 0; Motion Carried

3) The Town Manager distributed information to council to clarify issues raised by a resident regarding his work performance.

- Recreation* Next meeting scheduled for Friday, April 17, 2015
- Fire Dept.* Annual Auction scheduled for April 30-May 2, 2015
- Coaker Foundation* Councillor Blackmore informed council that there has not been a meeting recently. They do have an extension on their JCP and have been approved for a project under the Older Workers Program.
- Tidy Towns* Minutes of a meeting held on April 7, 2015 was presented for council's perusal. Approval is required from the town before they can apply for a JCP to complete work to the Community Garden.

Motion #2015-04-13-3200 – Johnson/Tulk

Be it resolved that The Town of Trinity Bay North make application for a JCP on behalf of the Tidy Towns Committee. Final approval to be given by council if funding is received.

In favour 5; Opposed 0; Motion Carried

- Economic Dev.* An update was sent to councilors by email. The next meeting is set for April 20, 2015. Updates were given on the recent meeting with Bernie Holloran and workers and their intentions regarding the plant. Discussion was held on the possible takeover of the OCI Property by the town and the costs and liabilities involved as well as trying to attract other industry to utilize the property, especially the oil and gas industry. Our insurance company is to be contacted to inquire as to what insurance coverage on the property would cost. A slide will be added for discussion at the public meeting to be held April 14, 2015.

Motion #2015-04-13-3201 – Cooper/Tulk

Be it resolved we support the Economic Development Committee in pursuing the Feasibility Study to identify opportunities and to gain the experience and expertise to develop these opportunities. This will include consideration of future utilization of the former OCI property and potential opportunities in the oil & gas industry.

In favour 5; Opposed 0; Motion Carried

Permits

Presented for perusal.

Correspondence

1) A travel claim was received from the Town Manager for travel expenses incurred from March 19-April 9, 2015 in the amount of \$298.17

Motion #2015-04-13-3202 – Cooper/Johnson

Be it resolved we reimburse the Town Manager for travel expenses incurred from March 19-April 9, 2015 in the amount of \$298.17.

In favour 5; Opposed 0; Motion Carried

2) A letter was received from Discovery Collegiate seeking donation to offset travel cost of Drama Troupe to Corner Brook April 30-May 2, 2015

Motion #2015-04-13-3203 – Tulk/Cooper

Be it resolved that we donate the proceeds from the last two Saturday night card games received to the Discovery Collegiate Drama Troupe.

In favour 5; Opposed 0; Motion Carried

3) A letter received from the Wooden Boat Museum regarding membership renewal.

Motion #2015-04-13-3204 – Johnson/Blackmore

Be it resolved we renew our membership for the Wooden Boat Museum in the amount of \$30.00

In favour 5; Opposed 0; Motion Carried

4) A letter received from the Newfoundland T'Railway regarding 2015 Membership Renewal.

Motion #2015-04-13-3205 – Cooper/Johnson

Be it resolved that we renew our 2015 membership to the Newfoundland T'Railway in the amount of \$50.00

In favour 5; Opposed 0; Motion Carried

5) Information received from MNL regarding the Municipal Symposium in Gander April 30-May 2, 2015.

Motion #2015-04-13-3206 – Cooper/Blackmore

Be it resolved that we send two representatives to the Municipal Symposium in Gander April 30-May 2, 2015.

In favour 5; Opposed 0; Motion Carried

Motion #2015-04-13-3207 – Cooper/Johnson

Be it resolved that Mayor Burt and Councillor Blackmore be the representatives at the Municipal Symposium in Gander.

In favour 5; Opposed 0; Motion Carried

- 6) A letter received from Vista Family Resource Centre seeking permission to make changes to the town building.

Motion #2015-04-13-3208– Johnson/Tulk

Be it resolved that approval be given the Vista Family Resource Centre to make the proposed renovations to the town building with the approval being subject to town worker verifying the stability of the building.

In favour 5; Opposed 0; Motion Carried

- 7) A letter was received from the Trinity Historical Society Inc. seeking support for the Regional Heritage Fair on May 14, 2015 and extending an invitation to attend. Address at next meeting.

- 8) A letter received from the Heart & Stroke Foundation outlining information and registration on Mayor's March for Heart Disease and Stroke on June 8-14

Motion #2015-04-13-3209 – Tulk/Johnson

Be it resolved that we participate in this year's Mayor's March for Heart Disease and Stroke.

In favour 5; Opposed 0; Motion Carried

- 9) A letter received from VOICE requesting donation for 2015 Volunteer Appreciation Event April 17, 2015.

Motion #2015-04-13-3210 – Blackmore/Cooper

Be it resolved that we donate a deli tray for the Volunteer Appreciation Event.

In favour 5; Opposed 0; Motion Carried

- 10) A letter received from the Department of Transportation and Works regarding Ice Control Materials for the 2015-16 Season.

Motion #2015-04-13-3211 – Cooper/Johnson

Be it resolved that we order 400 tonnes of Salt/Sand Mixture for the 2015-16 Season to be taken throughout the season.

In favour 5; Opposed 0; Motion Carried

- 11) Information received from MMSB regarding the Community Waste Diversion Fund.

Motion #2015-04-13-3212 –Johnson/Blackmore

Be it resolved that we pass the information from the MMSB to the Tidy Towns Committee.

In favour 5; Opposed 0; Motion Carried

- 12) A letter received from Department of Municipal and Intergovernmental Affairs on the definition of “Building Height in the Municipal Plan. Place on file.

- 13) Notes received from Town Manager on the 2015 Clean and Safe Drinking Water Workshop.

New Business

1) Harassment Policy

The current Harassment Policy will be reviewed by Mayor, Deputy Mayor and Town Manager with recommendations for changes and additions being brought back to council for approval

2) Bridge Replacement Funding

Motion #2015-04-13-3213 – Cooper/Blackmore

Be it resolved that we accept the conditions of the additional funding in the amount of \$72,229.00 (new total for project – \$410,529) allocated to complete the bridge replacement. Project # 17-MCW-15-00018.

In favour 5; Opposed 0; Motion Carried

Motion #2015-04-13-3214 – Blackmore/Cooper
Be it resolved the meeting adjourn.
In favour 5; Opposed 0; Motion Carried
The meeting adjourned at 6:57 p.m.

MAYOR

TOWN CLERK

DATE