

**Municipality of Trinity Bay North
Regular Council Meeting August 31, 2015**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, August 31, 2015**

<i>Members Present</i>	Deputy Mayor Councillors	Thomas Cooper Shelly Blackmore Albert Johnson Norman Rogers Pauline Stagg
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<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson
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A quorum being present and in the absence of Mayor Burt, Deputy Mayor Cooper called the meeting to order at 4:30p.m.

Agenda **Motion #2015-08-31-3286 – Blackmore/Johnson**
 Be it resolved the agenda be adopted as presented.
 In favour 5; Opposed 0; Motion Carried

Minutes: **Regular Meeting of July 27, 2015**
Regular Meeting Deputy Mayor Cooper asked if there were any errors or omissions to the minutes of the regular meeting of July 27, 2015.

Motion #2015-08-31-3287 – Rogers/Stagg
Be it resolved the minutes of the July 27, 2015 regular meeting of council be adopted.
In favour 5; Opposed 0; Motion Carried

Business Arising **1) 2014 Financial Statements**

Motion #2015-08-31-3288 – Blackmore/Johnson
Be it resolved we accept the 2014 Financial Statements as presented.
In favour 5; Opposed 0; Motion Carried

2) Purchase of OCI Plant

Councillor Blackmore stated that she was in contact with a lawyer which she advised will expedite discussions on the OCI plant with the owners.

Delegation

Sgt. Terry Greening, Bonavista RCMP Detachment

Sgt. Greening was invited to attend a meeting of council to discuss some issues and concerns that council had within our town.

Finance

1) Bills

Bills were presented in the amount of \$100,061.45.

Motion #2015-08-31-3289 – Blackmore/Stagg

Be it resolved the bills be paid in the amount of \$100,061.45.

In favour 5; Opposed 0; Motion Carried

2) The Cheque Register was presented for the period of July 23-August 28, 2015. (Cheque #14590-14781)

Town Manager's Report

1) Purchase of Loader

The Town Manager stated that he needs a motion to borrow funding to purchase a front end loader.

Motion #2015-08-31-3290 – Johnson/Rogers

Be it resolved we borrow from the Venture Credit Union \$180,000 over a seven (7) year period with an interest rate of 4.5% (the monthly payments being \$2,502.03) to purchase a new front end loader.

In favour 5; Opposed 0; Motion Carried

Public Works

1) Fred Anstey's Fence

It was brought to council's attention the safety issues pertaining to Fred Anstey's fence on the corner of Sydney Avenue and East Point Road. It was stated that it's blocking the view of vehicles coming out of Sydney Avenue to turn on East Point Road.

Motion #2015-08-31-3291 – Blackmore/Rogers

Be it resolved we give permission to Councillor Stagg

to speak to Fred Anstey about the possibility of changing the corner of his fence to eliminate the blind intersection due to his fence.

In favour 5; Opposed 0; Motion Carried

2) Regulations

Motion #2015-08-31-3292 – Blackmore/Rogers

Be it resolved we form a committee consisting of Councillors Rogers, Stagg and the Town Manager to review Section 414 of the Municipalities Act to determine what regulations we need to adopt that's best suited for our town and report back to the next meeting so that we can move forward to get them in place.

In favour 5; Opposed 0; Motion Carried

Economic Dev.

Councillor Blackmore stated they had a meeting on Monday, August 24, 2015 to discuss a proposal to investigate the oil and gas opportunities for the town.

Motion #2015-08-31-3293 – Johnson/Stagg

Be it resolved we apply for funding through CBDC to hire a Consultant to conduct a study on the oil and gas opportunities in the area. The town's cost will be approximately 25% of the total.

In favour 5; Opposed 0; Motion Carried

Councillor Blackmore gave an update on the OCI property transfer. One legal firm may assist for the cost of \$1,000.00 to expedite negotiations. There were no concerns raised.

Councillor Blackmore informed that on September 29, 2015 there will be a fishery workshop and dinner. In the afternoon they are hosting a workshop for inshore fishermen to share the business plan for the Codfish Culinary Project. In the evening, MUN (Too Big To Ignore) will be hosting a dinner at The Factory.

Correspondence

1) A travel claim was received from the Town Manager for travel expenses incurred from July 24-August 25, 2015 in the amount of \$457.97.

Motion #2015-08-31-3294 – Stagg/Blackmore

Be it resolved we reimburse the Town Manager for travel expenses incurred from July 24-August 25, 2015 in the amount of \$457.97.

In favour 5; Opposed 0; Motion Carried

- 2) A letter was received from Hubert Burden enclosing his invoice in the amount of \$7,980.00 for reviewing the records to determine additional HST refunds and preparation of claims for Provincial Gasoline Tax refunds.

Motion #2015-08-31-3295 – Johnson/Blackmore

Be it resolved we accept the terms from Hubert Burden and pay the invoice in the amount of \$7,980.00.

In favour 5; Opposed 0; Motion Carried

- 3) An invitation was received from the Canadian Public Works Association to attend their Fall Conference in St. John's from September 30-October 2, 2015.

Motion #2015-08-31-3296 – Stagg/Blackmore

Be it resolved we send the Town Manager and Town Foreman to the CPWA's Fall Conference from September 30-October 2, 2015.

In favour 5; Opposed 0; Motion Carried

- 4) An invitation was received from Municipalities Newfoundland and Labrador to attend their 2015 Convention in Gander from November 4-7, 2015.

Motion #2015-08-31-3297 – Rogers/Stagg

Be it resolved we send two to the MNL's 2015 Convention in Gander from November 4-7, 2015.

In favour 5; Opposed 0; Motion Carried

- 5) An email was received from the NL Sexual Assault Crisis & Prevention Centre requesting council's support by signing a Proclamation declaring the week of September 14th-18th, 2015 as Sexual Violence Awareness Week.

Motion #2015-08-31-3298 – Stagg/Rogers

Be it resolved we declare the week of September 14th-18th, 2015 as Sexual Violence Awareness Week in Trinity Bay North.

In favour 5; Opposed 0; Motion Carried

- 6) An invitation was received from PMA to attend their Fall Training Forum in Gander from September 24-25, 2015.

Motion #2015-08-31-3299 – Johnson/Rogers

Be it resolved we send the Town Manager and the Town Clerk to the PMA's Fall Forum in Gander from September 24-25, 2015.

In favour 5; Opposed 0; Motion Carried

- 7) A referral letter was received from the Department of Natural Resources regarding a quarry permit for John Joy located 200m SW of Route 237 @ 2km W of Catalina. *Our concurrence was assumed due to the deadline of July 14, 2015.*
- 8) A letter was received from Edward Hiscock expressing his concern whether there will be adequate drainage when the new wharf is constructed across from his property. *The Town Manager advised Mr. Hiscock that this will be looked after.*
- 9) A letter was received from Gilbert Bonnell requesting that we consider placing the barrier on Marine Drive closer to the bridge as it is an inconvenience having to go out around the barrier when leaving and returning to his home. Also, he stated that he's concerned with the upcoming winter that it will be difficult maneuvering around the barrier. *The Town Manager advised that he will contact the work crew to have this done.*
- 10) A letter was received from our auditor Hubert Burden regarding the audit.
- 11) A letter was received from Mayor Donald Burt with regrets of his resignation from council due to health problems.

Motion #2015-08-31-3300 – Stagg/Johnson

Be it resolved we accept Mayor Donald Burt's resignation and write him a letter thanking him for his service on council.

In favour 5; Opposed 0; Motion Carried

- 12) A letter was received from the Department of Environment and Conservation Water Resources Management Division advising that permission was granted to Rodney Anstey for the construction of a cottage inside the Whirl Pond Protected Public Water Supply Area with reference to the application received July 9th, 2015.
- 13) A letter was received from the Department of Municipal and Intergovernmental Affairs regarding the Community Sustainability Partnership Accountability Measures. This new partnership includes a commitment by the Provincial Government to provide new sources of revenues to municipalities, including a share of Provincial Gas Tax Revenues and a partial rebate of the provincial portion of the Harmonized Sales Tax, along with the continuation of Municipal Operating Grants for the next three years at current funding levels for eligible municipalities.
- 14) A letter was received from the Department of Municipal and Intergovernmental Affairs reminding communities that Section 99(1.1) of the *Municipalities Act, 1999* prohibits a Town Council from making grants to political parties or to candidates in a municipal, provincial or federal election.
- 15) A letter was received from the Municipal Assessment Agency Inc. advising the average residential property is increasing by 26.2% and the average change in commercial value is a 10% increase for 2016. *The Town Clerk to check with Municipal Affairs regarding changes to the mil rate.*

A discussion occurred on a meeting with the Minister of Municipal Affairs.

Motion #2015-08-31-3301 – Stagg/Blackmore

Be it resolved we contact MHA Glen Little once again to see if he was able to schedule a meeting with the Minister of Municipal Affairs.

In favour 5; Opposed 0; Motion Carried

- 16) A letter was received from the Municipalities Newfoundland and Labrador enclosing information on the 2015 Municipal Long Service Awards – Elected Officials. Deadline for submission is September 15, 2015.
- 17) A letter was received from Fire and Emergency Services – NL regarding Insurance Coverages for Volunteer Fire Fighters.

*New Business***1) Tamper**

The Town Manager advised that we need a new tamper. He obtained two quotes and the cheapest was from United Rentals.

Motion #2015-08-31-3302 – Rogers/Johnson

Be it resolved we order a new tamper from United Rentals in the amount of \$2000.00.

In favour 5; Opposed 0; Motion Carried

2) Follow up to Councillor Tulk's investigation re: property

It was decided to give Councillor Tulk a copy of the letters that were sent out to property owners regarding their properties.

3) Recruiting Doctor

Councillor Stagg requested an update to a meeting in Trinity regarding doctor recruitment. Councillor Blackmore gave a brief overview on the meeting held in Trinity and the one in Bonavista.

Motion #2015-08-31-3303 – Stagg/Blackmore

Be it resolved the meeting adjourn.

In favour 5; Opposed 0; Motion Carried

The meeting adjourned at 7:10p.m.

Next meeting scheduled for September 14th, 2015 @ 4:30p.m.

MAYOR

TOWN CLERK

DATE