

*Finance***1) Bills**

Bills were presented in the amount of \$18,174.87

Motion #2013-06-25-2614 – Burt/Peters

Resolved that the bills be paid in the amount of \$18,174.87

In favour 6; Opposed 0; Motion Carried

- 2) The Quick Statistics was presented as of June 20, 2013
- 3) The Cheque Register was presented for the period of May 29 – June 20, 2013
- 4) The Auditor's Financial Report for the Year Ending December 31, 2012 was presented. The town manager informed council that in a meeting with our auditor, Mr. Burden, he stated that he felt that it would be better for the town if Municipal Affairs maintained the water system, otherwise we are in good financial standing. A discussion was held on the money owed by the town for the supply of water. The minister has stated that we are not liable for the arrears and are working on the release of our operating grant. It was suggested that if we do not hear anything by the next meeting, a meeting be set up with the minister to try and resolve this issue before the election.

Motion #2013-06-25-2615 – Burt/Street

Resolved that the financial statements for the year ending December 31, 2012 be accepted as presented.

In favour 6; Opposed 0; Motion Carried

Councillor Samson joined the meeting at 4:50 pm

*Town Manager's Report***1) Advanced Water Drinking System**

Councillor Burt informed Council that he would be looking into the matter further when he visits the town of Whiteway to have a look at their system and will report back at the next meeting.

Councillor Duffett joined the meeting at 4:55 pm

2) Dilapidated Properties

Ward Councillors were responsible for compiling a list of dilapidated properties in their area. Individual's concerned need to be written advising to take the action required.

Motion #2013-06-25-2616 – Burt/Rogers

Resolved that ward councillors compile a list of dilapidated properties and submit them at a meeting to be held on Tuesday, July 2, 2013 @ 4:30 pm

In favour 8; Opposed 0; Motion Carried

3) The Town Manager informed council the Capital Works Project for pigging the line from the intake to the pumphouse is completed.

4) The Town Manager briefed councillors that was not to the presentation by Faye Environmental on the advanced drinking water system

5) The Town Manager informed council that he received a call from Government that the JCP application to do renovations to the two fire halls was turned down.

Public Works

1) Coaker Drive

Discussion was held on the condition of the pavement on Coaker Drive. A suggestion was made to make repairs to the area near the playground. The matter will be looked in to further.

2) Cribbing

There are several sections of cribbing within the town that are in need of repair. In several areas the road has been moved in so that the failure of the cribbing would not be an issue. The public works committee will look into what sections require immediate attention and report to council.

Recreation

A public meeting is scheduled for Thursday, July 4, 2013 @ 7:00 pm at the Town Hall in Port Union.

Human Resources

1 job description has been completed with the other one still remaining.

Tidy Towns

The planter boxes have all been cleaned out and the flowers are expected in soon.

Economic Development

1. The Mayor informed council that the committee hasn't been as active as of late due to the time of year and expects that things will pick up again in the fall. A meeting needs to be set up with Bill Barry to see about getting something going with the plant building.

Motion #2013-06-25-2617– Burt/Samson

Resolved that the chairperson of the economic development committee be contacted to set up a meeting with the task force and the MHA in the near future.

In favour 8; Opposed 0; Motion Carried

2. The mayor also advised that Gail Doody, who was a member of the committee resigned due to personal reasons. A letter is to be written thanking her for her work on the committee.

Correspondence

- 1) A travel claim was received from the Town Manager for travel expenses incurred from May 25-June 19, 2013 in the amount of \$399.26.

Motion #2013-06-25-2618 – Rogers/Peters

Resolved that we reimburse the Town Manager for travel expenses incurred from May 25-June 19, 2013 in the amount of \$399.26.

In favour 8; Opposed 0; Motion Carried

- 2) A request received from not for profit organization seeking exemption from 2013 Property Tax.

Motion #2013-06-25-2619 – Burt/Street

Resolved that the organization be granted exemption from 2013 taxes due to being a not-for-profit organization

In favour 8; Opposed 0; Motion Carried

- 3) An invoice received from auditor Hubert Burden for services rendered regarding review of HST claims

Motion #2013-06-25-2620 – Stagg/Street

Resolved that we pay the invoice once payment has been received.

In favour 8; Opposed 0; Motion Carried

- 4) A letter was received from Corwin Mills regarding the upkeep to trails in our area.

Motion #2013-06-25-2621 –Rogers/Peters

Resolved that the letter be passed along to the Trail Committee for their consideration.

In favour 8; Opposed 0; Motion Carried

- 5) A letter was received from the Trinity Bay North Fire Department asking council to be the department's sponsor this year's cancer relay.

Motion #2013-06-25-2622 –Stagg/Burt

Resolved that the town sponsor the Fire Department in this year's relay for life and reimburse them the registration fee.

In favour 8; Opposed 0; Motion Carried

- 6) A letter was received from Royal Canadian Legion Campaign Office regarding purchasing an ad in the "Lest We Forget" Military Service Recognition Book at a cost of \$40.00.

Motion #2013-06-25-2623 –Rogers/Stagg

Resolved that we purchase an ad in the "Lest We Forget" book from the Royal Canadian Legion at the cost of \$40.00.

In favour 8; Opposed 0; Motion Carried

- 7) A letter was received from a not-for-profit organization seeking exemption from their property and business tax for 2013.

Councillor Samson excused himself @ 5:40 pm due a conflict of interest.

Motion #2013-06-25-2624 –Rogers/Street

Resolved the not-for-profit organization be granted exemption on their 2013 Business Tax. An exemption will not be granted on the property and water & sewer tax on the building currently being used as a rental unit due to the fact that they are in competition with others in the area.

In favour 7; Opposed 0; Motion Carried

Councillor Samson returned @ 5:45 pm.

8) An email received from Neil Tucker outlining the cost of \$500.00 for updating our current website and how to go about putting minutes of meetings, pictures, policies and procedures, etc. If we sent the minutes to him in pdf format, he will post them for us. The town manager will contact him to clarify why we cannot do it ourselves.

9) A letter received from a not-for-profit organization seeking exemption for their 2013 business and property taxes.

Motion #2013-06-25-2625 –Burt/Stagg

Resolved that the not-for-profit organization be granted exemption on their 2013 business and property taxes.

In favour 8; Opposed 0; Motion Carried

10) A letter received from the Department of Human Resources Labour and Employment outlining that our JCP application has not been approved. The town manager is planning on applying for another project to complete cribbing repairs. Mayor Peters and Councillor Street will drop in to his constituency office and discuss the issue with him.

Motion #2013-06-25-2626 –Stagg/Peters

Resolved that our MHA be contacted for clarification as to why our JCP application and others in the area have not been approved.

In favour 8; Opposed 0; Motion Carried

11) Information received from the Department of Municipal Affairs changes to Capital Works Projects process.

New Business

1) Appreciation Dinner

It was suggested by the town manager that members of the current council meeting for dinner before the election in September to show appreciation for their service

2) Town Jackets

The issue of the possible purchase of town jackets was discussed. The consensus was to defer until after the September election.

3) Stakeholders Meeting

Council was informed of a stakeholders meeting being held at the factory at 7:00 pm this evening.

Motion #2013-06-25-2627 – Street/Street

Resolved that the meeting adjourn with the next regular meeting scheduled for July 22, 2013.

In favour 8; Opposed 0; Motion Carried

The meeting adjourned at 6:11p.m.

MAYOR

TOWN CLERK

Date

Date