

**Municipality of Trinity Bay North  
Regular Council Meeting February 25, 2014**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, February 25, 2014 at 4:30p.m.**

<i>Members Present</i>	Deputy Mayor Councillors	Tom Cooper Shelly Blackmore Roger Cullimore Albert Johnson Pauline Stagg William Tulk
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<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson
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In the absence of the Mayor, Deputy Mayor Cooper presided over the meeting.

*Agenda*                    **Motion #2014-02-25-2818 – Johnson/Tulk**  
***Resolved that the agenda be adopted as presented.***  
***In favour 6; Opposed 0; Motion Carried***

*Minutes:*                    **Regular Meeting of February 10, 2014**  
*Regular Meeting*        Deputy Mayor Cooper asked if there were any errors or omissions to the minutes of the regular meeting of February 10, 2014.

*Under New Business #2 change \$50,000 to \$40,000 and \$5,000 to \$4,000.*

**Motion #2014-02-25-2819 – Stagg/Blackmore**  
***Resolved that the minutes of the February 10, 2014 regular meeting of council be adopted with the above changes.***  
***In favour 6; Opposed 0; Motion Carried***

*Minutes:*                    **Special Meeting of February 17, 2014**  
*Special Meeting*        Deputy Mayor Cooper asked if there were any errors or omissions to the minutes of the special meeting of February 17, 2014.

**Motion #2014-02-25-2820 – Cullimore/Johnson**

*Resolved that the minutes of the February 17, 2014 special meeting of council be adopted as presented.*

*In favour 6; Opposed 0; Motion Carried*

*Business Arising***Motion #2014-02-25-2821 – Stagg/Johnson**

*Resolved that we move into a privileged meeting at 4:40p.m.*

*In favour 6; Opposed 0; Motion Carried*

**Motion #2014-02-25-2822 – Blackmore/Tulk**

*Resolved that we move back into the regular meeting at 4:50p.m.*

*In favour 6; Opposed 0; Motion Carried*

**Motion #2014-02-25-2823 – Tulk/Stagg**

*Resolved that we give permission for Mayor Burt to contact our MHA to move forward with the securing of the funding as put forth by MHA Little.*

*In favour 6; Opposed 0; Motion Carried*

*Finance***1) Minutes**

Minutes of the Finance Committee meeting held on February 19, 2014 was presented with several recommendations.

**Motion #2014-02-25-2824 – Blackmore/Cullimore**

*Resolved that we accept the recommendations put forth by the Finance Committee as follows:*

*1) We sponsor one event for the fire department per year to be pre-approved by council.*

*2) We increase the rent for the Frank Power Chalet and the Community Centre from \$30.00 to \$40.00. (Not-for-profits and children's parties - \$40.00 & Other Events - \$40.00 for a three hour rental and \$10.00 per hr for every additional hour).*

*3) Travel Policy – Claimants will be offered an advance on expected expenses prior to approved travel for the Municipality. Upon return a travel claim will be finalized as per the travel policy and rates.*

*4) Budget 2014 – The Finance Committee will compile the 2014 budget based on water costs at \$1.09 per 1000 gallons but cannot be finalized until a*

*decision is handed down from Municipal Affairs on the issues at hand.*

*In favour 6; Opposed 0; Motion Carried*

**2) Bills**

Bills were presented in the amount of \$14,156.14.

*Motion #2014-02-10-2825 – Stagg/Johnson*

*Resolved that the bills be paid in the amount of \$14,156.14.*

*In favour 6; Opposed 0; Motion Carried*

3) The Quick Statistics was presented as of February 21, 2014.

4) The Cheque Register was presented for the period of February 10-20, 2014. (Cheque #12821-12854)

*Town Manager's Report*

**1) Snowclearing**

The Town Manager informed council that a resident of Little Catalina approached him requesting if council would consider plowing his road. He advised that after looking at the driveway he came to the conclusion that we would clear it because so far as he was concerned it was a road due to the fact it had three houses on it but since than Councillor Cullimore stated that he had received several complaints that we were plowing driveways without the main road being opened. The Town Manager stated that he stopped plowing this particular road until the letter was received from the resident requesting the plowing of his road and that the Public Works Committee investigate this and decide if we will plow it.

*Recreation*

Deputy Mayor Cooper stated that they held a meeting on Monday, February 24, 2014 and they are meeting again on Friday, February 28, 2014 to finalize plans for the Winter Fun Day.

*Fire Department*

A meeting is scheduled for Wednesday, March 5, 2014 for the liaisons.

*Correspondence*

- 1) A travel claim was received from the Town Manager for travel expenses incurred from February 7-20, 2014 in the amount of \$230.38.

***Motion #2014-02-25-2826 – Johnson/Stagg***

***Resolved that we reimburse the Town Manager for travel expenses incurred from February 7-20, 2014 in the amount of \$230.38.***

***In favour 6; Opposed 0; Motion Carried***

- 2) An email was received from Lieutenant Neil King advising that this year's Run the Rock which raises funds for the Newfoundland Chapter of the Children's Wish Foundation will be running up the Bonavista Peninsula on June 27, 2014. He is hoping that the community helps support the run by aiding with fundraising, raising awareness and/or hosting an event on that day.

***Motion #2014-02-25-2827 – Stagg/Blackmore***

***Resolved that we pass the letter over to our Recreation Commission with the recommendation that the town get involved.***

***In favour 6; Opposed 0; Motion Carried***

- 3) An invitation was received from the Department of Environment and Conservation Water Resources Management Division to attend the 2014 Clean and Safe Drinking Water Workshop on March 25-27, 2014 in Gander.

***Motion #2014-02-25-2828 – Stagg/Blackmore***

***Resolved that we send the Town Foreman and the Town Manager to the 2014 Clean and Safe Drinking Water Workshop on March 25-27, 2014 in Gander.***

***In favour 6; Opposed 0; Motion Carried***

- 4) A letter was received from the Town of Trinity enclosing an invoice for our contribution of the 2014 Trail Project in the amount of \$2,000.00. Also, that we encourage businesses within our municipality to take out an annual sponsorship in the trail project through purchasing a sign for display at the six kiosks that have been constructed at the heads of each trail.

***Motion #2014-02-25-2829 – Tulk/Cullimore***

***Resolved that we pay our contribution of the 2014 Trail Project in the amount of \$2,000.00 and give the Town Clerk permission to put the information regarding the sponsorship on the TBN News and Views.***

***In favour 6; Opposed 0; Motion Carried***

- 5) A letter was received from the Honourable Steve Kent Minister of Municipal and Intergovernmental Affairs advising that he is pleased to appoint Mayor Burt as a member of the Discovery Regional Service Board.
- 6) Information from the MNL was received regarding the Benefits of Belonging, the James Hiscock Memorial Scholarship and the Torngat Awards.
- 7) A letter was received from the Municipal Assessment Agency Inc. introducing the new Board of Directors for 2014.

***New Business*****1) Snow Clearing Regulations**

The Town Manager presented draft snow clearing regulations for council's perusal and adoption.

***Motion #2014-02-25-2830 – Blackmore/Tulk***

***Resolved that we refer the snow clearing regulations to the Public Works Committee to make any revisions deemed necessary and make a recommendation at the next regular meeting that they be adopted.***

***In favour 6; Opposed 0; Motion Carried***

**2) Ad – Discovery Trail Tourism Association**

The Town Manager stated that all council members were in agreement to place an ad in the 2014 Discovery Trail Visitor's Guide.

**3) Business Cards for Councillors**

The Town Manager advised he will investigate the price it will cost to have individual councillor business cards made.

***Motion #2014-02-25-2831 – Cullimore/Stagg***

*Resolved that the meeting adjourn with the next regular meeting scheduled for March 10, 2014.  
In favour 6; Opposed 0; Motion Carried  
The meeting adjourned at 6:11p.m.*

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**MAYOR**

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**TOWN CLERK**

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**Date**

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**Date**