

**Municipality of Trinity Bay North
Regular Council Meeting November 5, 2024**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, November 5, 2024**

<i>Members Present</i>	Mayor Deputy Mayor Councillors	Dean Lodge Terence Stead (via telephone) Kayla Hart Albert Johnson Doreen Rumbolt Pauline Stagg
<i>Absent</i>	Councillor	David Bartlett
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johson

CALL TO ORDER

A quorum being present Mayor Lodge called the meeting to order at 4:36 p.m.

ADOPTION OF AGENDA

- Add letter from the Royal Canadian Legion Newfoundland & Labrador Command under Correspondence

Motion #2024-11-05-6863 – Stagg/Johnson

Be it resolved the agenda be adopted as presented with the addition.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of October 22, 2024

Mayor Lodge asked if the minutes of the regular meeting of October 22, 2024, which had been circulated with the agenda, contained any errors or omissions.

Motion #2024-11-05-6864 – Hart/Johnson

VR DL

Be it resolved the minutes of the October 22, 2024, regular meeting of council be adopted as presented.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

BUSINESS ARISING FROM MINUTES

Action list updated

Aim Network

Motion #2024-11-05-6865 – Rumbolt/Johnson

Be it resolved, we pay the invoice submitted from AIM Network for the Asset Management Project for \$68,195 with the stipulation that it be passed over to HR to ensure the company will continue to work with us and a review of the project to ensure it meets council's intent.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment of \$28,719.97 and opened the floor for any questions.

Motion #2024-11-05-6866 – Rumbolt/Stagg

Be it resolved the bills submitted for payment of \$28,719.97 be approved on the recommendation of the Town Clerk.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

TOWN MANAGER'S REPORT

JCP Project

The Town Manager advised that \$9,000 is needed to cover the cost of the JCP project, as there is a holdback of \$5,500 until the project is finished, and \$3,500 in extra materials were required.

Motion #2024-11-05-6867 – Johnson/Rumbolt

Be it resolved we transfer \$9,000 to the JCP Account to cover the shortfall for the project.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

CEEP

Before the Town Manager gave an update on the CEEP project he advised Councillor Stagg to step away from the meeting.

Councillor Stagg declared herself in a conflict of interest and stepped away from the meeting at 4:56 pm.

Councillor Stagg returned to the meeting at 4:58 pm.

FINANCE

2024 Revised Budget

Motion #2024-11-05-6868 – Johnson/Stead

Be it resolved that we accept the revised budget with the additional Municipal Operating Grant amounting to \$129,759.83 which we received in 2024 placed in column 4.1.1.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

2025 MCW Priorities

Motion #2024-11-05-6869 – Stagg/Rumbolt

Be it resolved, the 2025 priority list for Municipal Capital Works projects for submissions is as follows: #1 – Catalina Main Street Upgrades Phase 2, #2 – East Point Lift Station Upgrades, #3 – Melrose Chalet Water & Sewer and #4 – Town Hall Renovations if we can get it at 10% cost-shared funding.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Capital Investment Plan

- **Catalina Main Street Upgrades Phase 2**

Motion #2024-11-05-6870 – Hart/Rumbolt

Be it resolved, that the town submit a Capital Investment Plan to the Canada Community Building Fund to cover the town's share of the Catalina Main Street Water and Sewer Upgrades Phase 2 project of \$156,602 as recommended by the Town Manager.

VR 102

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

- **East Point Lift Station Upgrades**

Motion #2024-11-05-6871 – Stagg/Johnson

Be it resolved that the town submit a Capital Investment Plan to the Canada Community Building Fund to cover the town's share of the East Point Lift Station Upgrades project of \$29,758 as recommended by the Town Manager.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

- **Melrose Chalet Water and Sewer**

Motion #2024-11-05-6872 – Hart/Stagg

Be it resolved that the town submit a Capital Investment Plan to the Canada Community Building Fund to cover the town's share of the Melrose Chalet Water and Sewer project of \$12,382 as recommended by the Town Manager.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

PUBLIC WORKS/WATER RESOURCES

Minutes of a meeting held on October 25, 2024, were enclosed for council's perusal.

RECREATION - PARKS/PLAYGROUNDS/TRAILS

Minutes of a meeting held on October 15, 2024, were enclosed for council's perusal.

FIRE DEPARTMENT

Nothing to report.

TIDY TOWNS

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Councillor Rumbolt advised that there were three applicants for the "Our Creative Home Mural Project." She advised the Mayor that one of the applicants is a relative. Mayor Lodge declared himself in a conflict of interest as applicant Patricia Rogers is his wife's niece. He stepped back from the table at 5:38 p.m. Councillor Stagg assumed the chair.

VR 02

Councillor Rumbolt stated that the consensus of the committee was to choose Patricia Rogers for the “Mural Project”.

Motion #2024-11-05-6873 – Johnson/Hart

Be it resolved, we award Patricia Rogers the “Mural Project” contract.

***In favour 5 {Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg}
Opposed 0; Motion Carried***

Mayor Lodge resumed the chair at 5:41 p.m.

HEALTH

Nothing to report.

HUMAN RESOURCES

Minutes of a meeting with the RCMP representatives on October 29, 2024, were enclosed for council’s perusal.

Minutes of a meeting held on October 9, 2024, were enclosed for council’s perusal.

Motion #2024-11-05-6874 – Rumbolt/Johnson

Be it resolved we move to a privileged meeting at 5:46 p.m.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

As Councillor Stead was present via telephone, he departed the meeting at 5:46 p.m.

Councillor Remuneration Entitlement

Councillor Hart declared herself in a conflict of interest and departed the chambers at 6:04 p.m.

Motion #2024-11-05-6875 – Johnson/Rumbolt

Be it resolved we move back to the regular meeting at 6:15 p.m.

In favour 4 {Mayor Lodge, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Councillor returned to the meeting at 6:15 p.m.

The Mayor and/or Town Clerk to seek clarification on “regularly scheduled meetings.”

Deputy Mayor Stead joined the meeting at 6:17 p.m.

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Nothing to report.

Wharf Committee

Nothing to report.

Peaches Cove-Green Bay Development Inc.

Nothing to report.

Bonavista Peninsula Branch Line Association

Nothing to report.

Hike Discovery

Nothing to report.

Discovery Global Geopark

Nothing to report.

Crime Prevention

Nothing to report.

Trinity Bay North Historical Society

Nothing to report.

CORRESPONDENCE

1. A letter was received from The Royal Canadian Legion Newfoundland & Labrador Command seeking the town's support by purchasing advertisement space in their "Veterans Service Recognition Book". Proceeds raised from this important project allow them to make this unique remembrance publication available throughout the Province and benefit the many ongoing community activities of their Provincial Command, including Scholarships, Youth-Sponsored Programs, and support for Veterans throughout Newfoundland & Labrador.

VR DC

Councillor Stead declared himself in a conflict of interest because he is a member of the Royal Canadian Legion Branch #16. He departed the meeting at 6:24 p.m.

Motion #2024-11-05-6876 – Stagg/Hart

Be it resolved, we purchase a 1/10th page (business card) advertisement space in the Royal Canadian Legion Newfoundland & Labrador Command's "Veterans Service Recognition Book" for \$255.00.

In favour 5 {Mayor Lodge, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Deputy Mayor Stead returned to the meeting at 6:27 p.m.

NEW BUSINESS

None

NOTICES OF MOTION

None

ADJOURNMENT

Motion #2024-11-05-6877 – Johnson

Be it resolved the meeting adjourn.

The meeting adjourned at 6:28p.m.

The next regular meeting is scheduled for Tuesday, November 19, 2024 @ 4:30p.m.



**DEAN LODGE
MAYOR**



**VALERIE ROGERS
TOWN CLERK**