

**Municipality of Trinity Bay North  
Regular Council Meeting November 25, 2019**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, November 25, 2019**

<i>Members Present</i>	Mayor Deputy Mayor Councillors	Shelly Blackmore Phyllis Humby David Bartlett Albert Johnson Norman Rogers Pauline Stagg
<i>Absent</i>	Councillor	Neville Samson (arrived later)
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson

A quorum being present Mayor Blackmore called the meeting to order at 4:32p.m.

*Agenda*                    **Motion #2019-11-25-4770 – Rogers/Bartlett**  
                                  *Be it resolved the agenda be adopted as presented.*  
                                  ***In favour 6 {Mayor Blackmore, Deputy Mayor Humby,  
Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0;  
Motion Carried***

*Minutes:*                    **Special Meeting of November 8, 2019**  
*Special Meeting*        Mayor Blackmore asked if there were any errors or omissions  
                                  to the minutes of the special meeting of November 8, 2019  
                                  which had been circulated with the agenda.

**Motion #2019-11-25-4771 – Stagg/Humby**  
                                  *Be it resolved the minutes of the November 8, 2019  
special meeting of council be adopted as presented.*  
                                  ***In favour 6 {Mayor Blackmore, Deputy Mayor Humby,  
Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0;  
Motion Carried***

*Business Arising*        **1) 2002 924G Loader**

**Motion #2019-11-25-4772 – Humby/Rogers**

*Be it resolved we place the 2002 924G loader up on tender for sale.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried*

*Minutes:*

*Regular Meeting*

**Regular Meeting of November 12, 2019**

Mayor Blackmore asked if there were any errors or omissions to the minutes of the regular meeting of November 12, 2019 which had been circulated with the agenda.

**Motion #2019-11-25-4773 – Humby/Bartlett**

*Be it resolved the minutes of the November 8, 2019 regular meeting of council be adopted as presented.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried*

*Business Arising*

**1) RFP – Lookout Park**

To be dealt with at the next regular meeting.

**2) Waste Management Site**

It was brought to council's attention the debris on Route 237 coming from trucks transporting building supplies to the site i.e. nails, wood, etc.

**Motion #2019-11-25-4774 – Bartlett/Rogers**

*Be it resolved we post on TBN News and Views the importance of securing garbage while transporting it to our site.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried*

**3) Barricades on Coaker Drive**

Councillor Stagg brought to council's attention that she witnessed a vehicle driving on the closed section of Coaker Drive as the barricades were moved out of place. It was decided to contact the Coaker Foundation reminding them to check the barricades in the morning and at the end of the day to ensure they are in place.

#### **4) Main Street South Water and Sewer Project**

It was decided to write Minister Bragg emphasizing how critical this project is for tourism.

#### **5) Discovery Aspiring Geopark**

Mayor Blackmore advised since our last regular meeting she has decided to accept the nomination for a seat on the Board of Directors At-Large for a one-year period.

#### **6) Star and Tree Lighting**

Changed to December 9<sup>th</sup>

### *Finance*

#### **1) Bills**

Bills were presented in the amount of \$22,909.84

#### ***Motion #2019-11-25-4775 – Humby/Bartlett***

***Be it resolved the bills be paid in the amount of \$22,909.84***

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried***

*Councillor Samson arrived at 5:23p.m.*

#### **2) 2018 Financial Statements**

As there were a few questions needing clarification from our auditor it was decided to wait for another meeting to adopt them.

#### **3) 2019 Audit**

As we received our 2018 Financial Statements so late this year it was decided to advise Clarified Accounting that our terms for the 2019 audit will be as follows: deadline will be May 31, 2020 if not 2% will come off the invoice for every month it's late.

### *Town Manager's Report*

#### **Change Order for Lift Station**

The Town Manager will follow up with an email to Scott Smith.

### *Public Works*

Councillor Rogers expressed his concern regarding speeding vehicles travelling pass the Catalina playground.

*Recreation***1) Meeting**

In the early year the Commission will meet with us to tell us what they will be doing in 2020. A suggestion was to have quarterly meetings like we do with the Fire Department starting the last Thursday in February.

**2) Floors at the Frank Power Chalet**

A quote was received from Doug Brown to strip and wax the floor at a cost of \$2,100.00.

***Motion #2019-11-25-4776 – Rogers/Johnson***

*Be it resolved we accept the quote from Doug Brown to strip and wax the floor at the Frank Power Chalet in the amount of \$2,100.00.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

**3) Flashing Amber Lights for Catalina Playground**

Councillor Bartlett stated they are approximately \$5,000. It was decided to place on the agenda for the next meeting.

*Economic Dev.*

Minutes of a meeting held on November 19, 2019 were enclosed for council's perusal with the following recommendations:

**1) Fish Market**

To make an advertisement for an Expression of Interest in the form of a flyer to post in mailboxes of residents of TBN within two weeks from their meeting date. The deadline will be two weeks after they go in the mail.

***Motion #2019-11-25-4777 – Samson/Johnson***

*Be it resolved we accept the recommendation from the Economic Development Committee to put out an Expression on Interest for the Fish Market.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

**2) Jacques Cartier Square**

To not name the Square "Jacques Cartier Square".

**Motion #2019-11-25-4778 – Rogers/Johnson**

*Be it resolved we place on the agenda for the Public Meeting and revisit it at a future meeting after the Public Meeting.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

**3) New Doctor**

To send a letter welcoming Dr. Chard to our area. It was decided to place an ad on the local channel welcoming Dr. Chard and also send him a letter.

*Correspondence*

- 1) A travel claim was received from the Town Manager for travel expenses incurred from November 9-21, 2019 in the amount of \$125.97.

**Motion #2019-11-25-4779 – Stagg/Bartlett**

*Be it resolved we reimburse the Town Manager for travel expenses incurred from November 9-21, 2019 in the amount of \$125.97.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

- 2) A letter was received from the Port Union Lions Club seeking a donation towards their Santa Claus Parade taking place on December 7<sup>th</sup>.

**Motion #2019-11-25-4780 – Stagg/Humby**

*Be it resolved we donate \$100.00 to the Port Union Lions Club for their Santa Claus Parade.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

- 3) An email was received from The Packet inquiring as to whether or not we wish to place a Christmas/New Year's Greetings in the Christmas edition as the prices are changed slightly from last year.

**Motion #2019-11-25-4781 – Rogers/Humby**

*Be it resolved we place our Christmas/New Years Greetings in The Packet at a cost of \$294.98.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*New Business***1) Cannabis Production Facility (Amendment)****Motion #2019-11-25-4782 – Bartlett/Samson**

*Be it resolved we accept the Municipal Plan Amendment No. 1, 2019 (Cannabis Production Facility).*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

**2) Land Bid**

One tender was received for the purchase of 315 Discovery Trail from James Brian Joy in the amount of \$500.00.

**Motion #2019-11-25-4783 – Rogers/Samson**

*Be it resolved we accept the tender price of \$500.00 from James Brian Joy for the purchase of 315 Discovery Trail.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

**3) Meeting regarding Cannabis Facility****Motion #2019-11-25-4784 – Samson/Rogers**

*Be it resolved we invite Darcy McKenna to a meeting on December 9<sup>th</sup> to provide us with an update.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

**Motion #2019-11-25-4785 – Stagg/Humby**

*Be it resolved that council now adjourn to meet again on Monday, December 16, 2019 at 4:30p.m.*

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby,  
Councillors Bartlett, Johnson, Rogers, Samson & Stagg}  
Opposed 0; Motion Carried*

The meeting adjourned at 7:05p.m.

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**MAYOR**

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**TOWN CLERK**

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**DATE**