

**Municipality of Trinity Bay North
Regular Council Meeting September 10, 2024**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, September 10, 2024**

<i>Members Present</i>	Mayor Deputy Mayor Councillors	Dean Lodge Terence Stead David Bartlett (via telephone) Albert Johnson Doreen Rumbolt Pauline Stagg
<i>Absent</i>	Councillor	Kayla Hart (arrived later)
<i>Also Present</i>	Town Clerk	Valerie Rogers
<i>Absent</i>	Town Manager	Darryl Johson

CALL TO ORDER

A quorum being present Mayor Lodge called the meeting to order at 4:33p.m.

ADOPTION OF AGENDA

Motion #2024-09-10-6773 – Rumbolt/Stagg

Be it resolved the agenda be adopted as presented.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Bartlett, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of August 13, 2024

Mayor Lodge asked if there were any errors or omissions in the minutes of the regular meeting of August 13, 2024 which had been circulated with the agenda.

Motion #2024-09-10-6774 – Johnson/Rumbolt

Be it resolved the minutes of August 13, 2024 regular meeting of council be adopted as presented.



In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Bartlett, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Councillor Hart arrived at 4:37p.m.

Regular Meeting of August 20, 2024 (Continuation of August 13, 2024)

Mayor Lodge asked if there were any errors or omissions in the minutes of the regular meeting of August 20, 2024 which had been circulated with the agenda.

- Motion #2024-08-20-6746 add “from the Catalina Elementary School to the Catalina playground”

Motion #2024-09-10-6775 – Stagg/Johnson

Be it resolved the minutes of August 20, 2024 regular meeting of council be adopted with the above correction.

In favour 7 {Mayor Lodge, Deputy Mayor Stead, Councillors Bartlett, Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Regular Meeting of August 27, 2024

Mayor Lodge asked if there were any errors or omissions in the minutes of the regular meeting of August 27, 2024 which had been circulated with the agenda.

Motion #2024-09-10-6776 – Hart/Johnson

Be it resolved the minutes of August 27, 2024 regular meeting of council be adopted as presented.

In favour 7 {Mayor Lodge, Deputy Mayor Stead, Councillors Bartlett, Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Special Meeting of August 29, 2024

Mayor Lodge asked if there were any errors or omissions in the minutes of the special meeting of August 29, 2024 which had been circulated with the agenda.

Motion #2024-09-10-6777 – Stagg/Hart

Be it resolved the minutes of August 29, 2024 special meeting of council be adopted as presented.

In favour 7 {Mayor Lodge, Deputy Mayor Stead, Councillors Bartlett, Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Special Meeting of September 3, 2024

Mayor Lodge asked if there were any errors or omissions in the minutes of the special meeting of September 3, 2024 which had been circulated with the agenda.

- Motion #2024-09-03-6771 – add the list of arrears per property
- Under 2023 Audit – remove the last sentence and replace it with “The staff will review before sending to the auditor”.

Motion #2024-09-10-6777 – Stagg/Hart

Be it resolved the minutes of September 3, 2024 special meeting of council be adopted with the above corrections.

In favour 7 {Mayor Lodge, Deputy Mayor Stead, Councillors Bartlett, Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

BUSINESS ARISING FROM MINUTES

Action list updated

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$57,731.70 and opened the floor for any questions.

Motion #2024-09-10-6778 – Hart/Rumbolt

Be it resolved the bills submitted for payment in the amount of \$57,731.70 be approved on the recommendation of the Town Clerk.

In favour 7 {Mayor Lodge, Deputy Mayor Stead, Councillors Bartlett, Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

TOWN MANAGER'S REPORT

No report

FINANCE

The amended Chart of Accounts and Budget Variance Report was included for council's approval for staff to use on a monthly basis moving forward for reporting purposes.

Motion #2024-09-10-6779 – Stead/Rumbolt

Be it resolved the updated Chart of Accounts be provided on a monthly basis to council to be included in the agenda package.

In favour 7 {Mayor Lodge, Deputy Mayor Stead, Councillors Bartlett, Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Councillor Bartlett departed the meeting at 5:27p.m.

PUBLIC WORKS/WATER RESOURCES

Minutes of a meeting held on August 20, 2024 were enclosed for council's perusal.

Mayor Lodge reported that the tender for the Seawall was double the price for what was approved. The initial cost to the town would have been \$76,150 and now is \$145,570. He stated there are some options as follows: 1) council give permission to the Mayor to speak to Kim Keiley of T&I to obtain permission for the town to speak to the lowest bid Contractor, 2) permission to seek more funding through the Department of Transportation and Infrastructure, 3) permission to speak to the Department of Transportation and Infrastructure to obtain permission to the speak to the lowest bid Contractor to see what we can get done for the budget funding.

All members of council were in agreement for the Mayor to contact our engineers, the Department of Transportation and Infrastructure and the lowest bid Contractor if granted permission.

RECREATION - PARKS/PLAYGROUNDS/TRAILS

Nothing to report.

FIRE DEPARTMENT

Nothing to report.

TIDY TOWNS

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Minutes of a meeting held on August 22, 2024 were enclosed for council's perusal.

HEALTH

Nothing to report.

HUMAN RESOURCES

VR
JL

Councillor Hart agreed to take Chairperson as Mayor Lodge cannot be the head of any committee as Mayor.

Motion #2024-09-10-6780 – Stead/Stagg

Be it resolved we move into a privileged meeting at 6:12p.m.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Councillor Stagg departed the chambers at 6:15p.m. as she was in a conflict of interest due to an issue involving a family member.

Councillor Stagg returned to the meeting at 6:18p.m.

Motion #2024-09-10-6781 – Stead/Johnson

Be it resolved we move back into the regular meeting at 6:19p.m.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Nothing to report.

Wharf Committee

Nothing to report.

Peaches Cove-Green Bay Development Inc.

Nothing to report.

Bonavista Peninsula Branch Line Association

Nothing to report.

Hike Discovery

Nothing to report.

Discovery Geopark

Nothing to report.

ve
DZ

Crime Prevention

Nothing to report.

Trinity Bay North Historical Society

Nothing to report.

CORRESPONDENCE

1. A letter was received from Robert Keough regarding a water issue affecting his property.

Motion #2024-09-10-6782 – Stead/Hart

Be it resolved the Town Manager respond to Robert Keough's letter advising we will follow up after an assessment is completed on the area in question.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

2. A letter was received from Canada Post regarding the potential adjustment to weekday business hours at the Melrose post office.

3. A letter was received from the Sir William Ford Coaker Heritage Foundation advising that their surveyor's pin was covered up when the Port Union wharf was removed.

Motion #2024-09-10-6783 – Stead/Johnson

Be it resolved the Town Manager respond to the Sir William Ford Coaker Heritage Foundation's letter regarding their surveyor's pin.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

4. A letter was received the Executive Director of Kid Eat Smart Foundation Newfoundland and Labrador seeking council's support in the upcoming Kids Eat Smart Radiothon on Wednesday, October 30, 2024, being broadcasted live on all stations of VOXM/Big Land FM Radio.

Motion #2024-09-10-6784 – Stead/Johnson

Be it resolved we donate \$200.00 to the Kids Eat Smart Foundation to be distributed to the Catalina Elementary School.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

12
D

5. A letter was received from Canada Post advising the change to weekday business hours at the Melrose post office effective October 1, 2024.

6. A letter was received from the Saltwater Community Association Inc. requesting a permit to place a hydroponic unit on their property 8 Main Street to be used as a hydroponic farm. *The Town Manager issued a permit with no objections.*

7. An invitation was received from PMA to attend their 2024 Fall Forum from October 3rd-4th in Corner Brook.

Motion #2024-09-10-6785 – Johnson/Stead

Be it resolved the Town Clerk be permitted to attend the PMA 2024 Fall Forum from October 3-4, 2024 in Corner Brook.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

NEW BUSINESS

Tenders

- **Multipurpose Court**

A tender was received from Twin City Paving to prepare and pave the multipurpose court area (50'x100') in the amount of \$30,000 plus HST

Motion #2024-09-10-6786 – Stead/Stagg

Be it resolved we award the tender to Twin City Paving for the preparation and paving of the multipurpose court area for \$30,000 plus HST based on the recommendation of the Town Manager and the confirmation of it being fair and reasonable as per the Procurement Act.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

- **Cut Overs**

A tender was received from Bay by Bay Ltd. based on the Town Manager's estimate of 2093 sqft. In the amount of \$18,450.00 plus HST.

Motion #2024-09-10-6787 – Stagg/Johnson

Be it resolved we award the tender to Bay By Bay Ltd. for the paving of cutovers of 2093 sqft for \$18,450.00 plus HST based on the recommendation of the Town Manager and the confirmation of it being fair and reasonable as per the Procurement Act.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

NOTICES OF MOTION

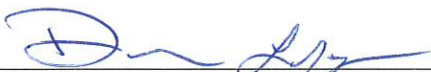
None

ADJOURNMENT


***Motion #2024-09-10-6788 – Stagg
Be it resolved the meeting adjourn.***

The meeting adjourned at 6:72p.m.

The next regular meeting is scheduled for Tuesday, September 24, 2024 @ 4:30p.m.



**DEAN LODGE
MAYOR**



**VALERIE ROGERS
TOWN CLERK**