

**Municipality of Trinity Bay North
Regular Council Meeting October 11, 2022**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, October 11, 2022**

<i>Members Present</i>	Mayor	David Bartlett (arrived later)
	Deputy Mayor	Terence Stead
	Councillors	Albert Johnson
		Dean Lodge
		Doreen Rumbolt
		Jane Tucker
<i>Absent</i>	Councillor	Pauline Stagg
<i>Also Present</i>	Town Clerk	Valerie Rogers

CALL TO ORDER

A quorum being present Deputy Mayor Stead called the meeting to order at 5:06p.m.

ADOPTION OF AGENDA

Motion #2022-10-11-5775 – Rumbolt/Lodge

Be it resolved the agenda be adopted as presented.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of September 26th, 2022

Deputy Mayor Stead asked if there were any errors or omissions in the minutes of the regular meeting of September 26th, 2022 which had been circulated with the agenda.

Motion #2022-10-11-5776 – Johnson/Tucker

Be it resolved the minutes of the September 26th, 2022 regular meeting of council be adopted as presented.

In favour 5 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

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BUSINESS ARISING FROM MINUTES

Action Log updated

DELEGATION

Fire Chief Andrew Rumbolt

Mayor Bartlett arrived 5:13p.m.

Chief Rumbolt attended the meeting to discuss the direction of the fire department under new leadership, upcoming events, training, purchases needed by the department, etc. He stated that he wants to keep the lines of communication open between the Fire Department and Council.

Council thanked Fire Chief Rumbolt for attending the meeting and advised they are looking forward to working with him and the fire department.

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$39,847.32 and opened the floor for any questions.

Due to the fact there was invoices submitted for payment from Rogers Service Ltd., Councillor Lodge declared himself in conflict of interest as the owner is his spouse's brother and departed the meeting.

Motion #2022-10-11-5777 – Stead/Tucker

Be it resolved the bills be paid in the amount of \$39,847.32.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

Councillor Lodge returned to the meeting.

TOWN MANAGER'S REPORT

Nothing to report.

FINANCE

Deputy Mayor Stead advised an invoice was received from Fire House Service and Supply for the purchase of two (2) sets of bunker gear for the fire department at a cost of \$6,285.00. The Fire Chief inquired as to who pays for this purchase –

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the fire departments annual operating budget provided by council or from their fundraising account.

Motion #2022-10-11-5778 – Stead/Johnson

Be it resolved the town pay the bill from the fire department's operating budget.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

A letter was received from Keith Keating, MNL Eastern Director advising that he has reached out to all municipalities in the Eastern Region to consider making a donation to the "Hurricane Fiona Relief Fund" to aid our friends and neighbours impacted by Hurricane Fiona on the South West Coast.

Motion #2022-10-11-5779 –Johnson/Rumbolt

Be it resolved we donate \$1,000 to the "Hurricane Fiona Relief Fund" to aid those impacted by Hurricane Fiona on the South West Coast.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

PUBLIC WORKS

Minutes of a meeting held on October 6th, 2022 were enclosed for council's perusal.

The following topics and recommendations were discussed:

- 1) Municipal Infrastructure Projects
- 2) Insurance on town buildings
- 3) Tenders for town equipment & services

Motion #2022-10-11-5780 – Lodge/Rumbolt

Be it resolved we re-tender for carpenter services with more details for duties expected and certified carpenter preferred.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- 4) Department of Transportation and Infrastructure

Motion #2022-10-11-5781 – Lodge/Stead

Be it resolved a letter be written to the Minister of Transportation and Infrastructure inquiring as to the status of questions that was sent to him.

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In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- 5) Waste Management
- 6) Capital Works Applications

Motion #2022-10-11-5782 – Lodge/Stead

Be it resolved the following is the town's priority list for the Municipal Capital Works Program:

- ***Drinking Water Treatment – Feasibility Study***
- ***Replacement of Trunk Water Main to Little Catalina***
- ***Main Street (Catalina) Water & Sewer Upgrades***
- ***Catalina Seawall and Subsurface Infrastructure Upgrades***
- ***Storm Sewer Collection and Water and Sewer Upgrades – East Point***
- ***Storm Drain System – Duffett's Hill***
- ***Replacement of Water & Sewer Lines (Melrose) – Highway to War Memorial***
- ***Dalton's Road Paving & Storm Drains – Little Catalina***

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- 7) Ability Employment Corporation

Motion #2022-10-11-5783 – Lodge/Rumbolt

Be it resolved if the job placement program provided by Ability Employment Corporation can provide us with an employee and a coach, the town will consider taking part in the program.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- 8) Other Topics
 - Beach Sand
 - Street Lighting – Intersection of Main Street/Harbourview Road

Motion #2022-10-11-5784 – Lodge/Johnson

Be it resolved we request NL Power install a street light at the intersection of Main Street & Harbourview Road in Catalina.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- Alder Bushes

Motion #2022-10-11-5784 – Lodge/Stead

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Be it resolved we ask our maintenance staff to remove the alder bushes at the following locations: Intersection of Main Street/Harbour View Road, Intersection of River Road/Route 230, Catalina playground area at crosswalk and any other location deemed dangerous. If the maintenance crew are unable to complete this task due to time constraints, we hire Precision Landscaping.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- Winterize Lookout Park washrooms and Catalina Museum
- Letter from a resident regarding a recycling program/providing soil to residents in another community

Motion #2022-10-11-5785 – Lodge/Johnson

Be it resolved we write Daniel Wiseman informing him the town is currently communicating with the Provincial Waste Management in trying to establish a recycling program.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- Letter from resident concerning the culvert size for water runoff in Little Catalina near the playground

Motion #2022-10-11-5786 – Lodge/Johnson

Be it resolved we write Anderson Dalton advising we are looking into his concerns.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- Garbage in parks and playgrounds
- Car wrecks on Church Road in Little Catalina

Motion #2022-10-11-5787 – Johnson/Rumbolt

Be it resolved a stop order be issued to the resident placing car wrecks on Church Road and advise they are to be removed immediately.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- Signage in Melrose
- Other Concerns
 - Dogs not on leash in parks and trails
 - Damage done to Frank Power Chalet and storage building

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- Plants being disturbed at Community Garden
- Bullying at playground

Motion #2022-10-11-5788 – Lodge/Johnson

Be it resolved we post on TBN News and Views some concerns we have regarding some problematic issues happening in the town.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

RECREATION/PARKS/PLAYGROUNDS

Minutes of a meeting held on October 4th, 2022 were enclosed for council's perusal.

The following topics were discussed:

- 1) Treasurer's Report
- 2) Christmas Fundraiser – Tickets on BBQ
- 3) Benches in Little Catalina
- 4) Multipurpose Outdoor Rink
- 6) Active Living Application
- 7) Playground Equipment
- 8) Summer Festival
- 9) Possible Recreation Events
- 10) Other
 - Purchasing a PA sound system for use at future events.

Motion #2022-10-11-5789 – Stead/Lodge

Be it resolved permission be given to the TBN Recreation Commission to purchase a PA sound system up to a maximum of \$1,000.00.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- 11) Recreation Membership

Motion #2022-10-11-5790 – Lodge/Stead

Be it resolved we accept the new Executive of the Recreation Committee as follows: Ashley Brown, Chairperson; Mandy Paul, Vice Chairperson; Cassandra Johnson, Secretary; Carol Mackey, Treasurer.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- 12) Christmas Tree Lighting

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Motion #2022-10-11-5791 – Stead/Lodge

Be it resolved we utilize the sitting area at the Town Hall to hold the Christmas Tree Lighting ceremony.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

TRAILS

A hiking trails update report was enclosed for council's perusal.

Motion #2022-10-11-5792 – Tucker/Johnson

Be it resolved an ad be placed on TBN News and Views informing everyone that the Trails Committee is doing work on Arch's Rock Trail until the winter sets in.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

TIDY TOWNS

Nothing to report.

FIRE DEPARTMENT***Motion #2022-10-11-5793 – Stead/Rumbolt***

Be it resolved we submit an application for a new pumper truck under the Provincial Government's Fire Protection Vehicle Program.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

TOURISM/ECONOMIC DEVELOPMENT

Minutes of a meeting held on September 27th, 2022 were enclosed for council's perusal.

The following topics were discussed:

- 1) Thompson Pond Proposed Development Update
- 2) ACOA Update
- 3) Manuel's Island

Motion #2022-10-11-5794 – Rumbolt/Stead

Be it resolved the EDC obtain a cost estimate of materials and labour to refurbish the lighthouse on Manuel's Island including the removal of

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lead-based paint by a qualified industrial painting contractor. Cost of same to be paid from funds allocated from the Manuel's Island account if agreed by council.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- 4) Saltwater Association
- 5) Cannabis Plant
- 6) Coaker Foundation
- 7) List of Businesses in the town

Motion #2022-10-11-5795 – Rumbolt/Johnson

Be it resolved we seek input from the business owners to help with advertising, signage and possibly new ideas on promoting their businesses for the next tourist season.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

- 8) Promotion of TBN
- 9) NL Tourism portal
- 10) MOU (Thompson Pond Park)

Mayor Bartlett stepped out of the chair at 6:29p.m. Deputy Mayor Stead took the chair.

Mayor Bartlett resumed the chair at 6:31p.m.

Motion #2022-10-11-5796 – Johnson/Tucker

Be it resolved the Acting Town Manager find out if there is any work or other government permits (such as wood cutting) issued for the development area and, if there are any, provide contact information to the Economic Development no later than October 14th, 2022.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Motion #2022-10-11-5797 – Stead/Johnson

Be it resolved the Acting Town Manager provide the Economic Development Committee contact information for all residential, commercial and not for profit property owners adjacent to the proposed Thompson Pond Park development area no later than October 14th, 2022.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge Rumbolt & Tucker} Opposed 0; Motion Carried

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Motion #2022-10-11-5798 – Rumbolt/Lodge

Be it resolved the Economic Development Committee contact any adjacent property owners to explain intent for council's support to Crown Land application.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Motion #2022-10-11-5799 – Stead/Rumbolt

Be it resolved the Memorandum of Understanding be revised due to the developer's correspondence regarding their assessment of asset value. The amendment will be articulated to achieve Council's intent for the removal of municipal equipment and infrastructure already installed in the confines of the area of Thompson Pond Park prior to the start of the project development i.e., gazebo, fencing, trail infrastructure, bathroom, playground equipment, etc.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Mayor Bartlett stepped out of the chair at 6:41p.m. Deputy Mayor Stead took the chair.

Mayor Bartlett resumed the chair at 6:45p.m.

Motion #2022-10-11-5800 – Stead/Lodge

Be it resolved that on the day the Memorandum of Understanding is formally signed the Mayor provide a letter explaining council's support for the Thompson Pond Park development project, referencing a Google Earth Map outlining the development area.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Motion #2022-10-11-5801 – Tucker/Johnson

Be it resolved we send the draft MOU to a lawyer for legal advice prior to signing.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

WATER RESOURCES

Nothing to report.

LAND

RE DB

Councillor Tucker tendered her resignation from the Lands Committee for personal reasons.

Stewardship Association of Municipalities

Motion #2022-10-11-5802 – Tucker/Stead

Be it resolved we move into a privileged meeting at 7:09p.m.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Motion #2022-10-11-5803 – Tucker/Johnson

Be it resolved we move back to the regular meeting at 7:12p.m.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Motion #2022-10-11-5804 – Johnson/Lodge

Be it resolved we delay the signing of the Habitat Stewardship Agreement for the Municipality of Trinity Bay North for thirty (30) days until community engagement efforts are taken to explain the intent of council and the program. Also, the following be completed:

The Town Clerk post the Stewardship Association presentation on TBN News & Views for public viewing, with an explanation of why it is posted.

The Town Clerk post the proposed Stewardship Agreement on TBN News & Views for public viewing, with an explanation of council's intent.

The Lands Committee contact property owners bordering the proposed protected areas with an explanation of the agreement.

The Lands Committee invite anyone who still has concerns/issues to meet and discuss the proposed plan directly with the committee, and

Councillor Tucker advise the Stewardship Association of council's intent to delay signing of the agreement and why.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

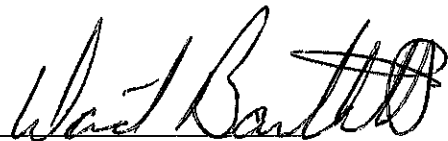
ADJOURNMENT

Motion #2022-10-11-5805 – Lodge

Be it resolved the meeting adjourn and be continued on Tuesday, October 25th, 2022.

The meeting adjourned at 7:16p.m.

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DAVID BARTLETT
MAYOR



VALERIE ROGERS
TOWN CLERK