

**Municipality of Trinity Bay North  
Regular Council Meeting January 25, 2021**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Frank Power Chalet, January 25, 2021**

<i>Members Present</i>	Deputy Mayor Councillors	Phyllis Humby David Bartlett Norman Rogers Neville Samson Pauline Stagg
<i>Absent</i>	Mayor Councillor	Shelly Blackmore (arrived later) Albert Johnson
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson

A quorum being present Deputy Mayor Humby called the meeting to order at 4:37p.m.

*Agenda*                      **Motion #2021-01-25-5087 – Stagg/Bartlett**  
*Be it resolved the agenda be adopted as presented.*  
*In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*Minutes:*                      **Regular Meeting of January 11, 2021**  
*Regular Meeting*          Deputy Mayor Humby asked if there were any errors or omissions to the minutes of the regular meeting of January 11, 2021 which had been circulated with the agenda.

- Under business arising #6 add “as previously requested” at the end of the sentence.

**Motion #2021-01-25-5088 – Stagg/Rogers**  
*Be it resolved the minutes of the January 11, 2021 regular meeting of council be adopted with the above correction.*  
*In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

Mayor Blackmore arrived at 4:41p.m and resumed the chair.

*Business Arising***1) Loader**

Contact Chard's Automotive to see if he will honour the price on his prior quote.

**2) Waste Management**

The Town Manager advised that the email sent to Anne Marie Hann bounced back as she was under contract by the government at the time.

**3) RV Policy*****Motion #2021-01-25-5089 – Bartlett/Rogers***

*Be it resolved we write and serve a letter to Sheldon Hammond advising our request for an environment plan on the disposal of his waste water as to date it hasn't been received and if at any time upon investigation there is evidence of his waste water on the site he will be billed for the cost of removal.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

***Motion #2021-01-25-5090 – Stagg/Humby***

*Be it resolved we adopt the following policy on Year-Round RV living:*

- *Permit required to live in RV/Trailer year-round at a cost of \$20.00 to be renewed each year.*
- *Person occupying the land must own the land or have owners written permission to live there.*
- *RV must be connected to town sewer system or to a government approved septic system.*
- *RV must be kept in an acceptable condition determined by council.*
  - *Property will be open for inspection of council after giving 24 hour written notice to do so.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

**4) Warming Centre in Melrose**

Councillor Bartlett advised he was in contact with a local electrician and he will provide a quote by the next meeting on the cost to prepare the Parish Hall for a warming centre.

**5) Lighting Retrofits**

Councillor Bartlett along with the Town Manager and Town Clerk will provide a scope of work.

**6) RCMP*****Motion #2021-01-25-5091 – Bartlett/Stagg***

*Be it resolved we move into a privileged meeting @ 5:01p.m.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

***Motion #2021-01-25-5092 – Bartlett/Rogers***

*Be it resolved we move back into the regular meeting @ 5:10p.m.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

The staff is to send a formal letter to the RCMP requesting a meeting with the Staff Sergeant as a phone call was insufficient.

**7) Community Food Gardens**

Mayor Blackmore stated she was in contact with Jordan Lawrence and he was pleased that council gave him an opportunity to hold a public meeting.

**8) Main Street South Water and Sewer Funding**

The Town Manager advised that our application wasn't approved in the last round of announcements.

*Finance***1) Bills**

Bills were presented in the amount of \$51,959.31 and \$21,176.23 (already paid) for payment.

***Motion #2021-01-25-5093 – Humby/Samson***

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*Be it resolved the bills be paid in the amount of \$51,959.31 and \$21,176.23.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

## **2) 2020 Tax Recovery Plan and 2019 Tax Receivable Summary**

*Motion #2021-01-25-5094 – Humby/Bartlett*

*Be it resolved we accept the 2019 Tax Receivable Summary and the 2020 Tax Recovery Plan as presented by the Town Clerk.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

## **3) Tax Collection**

Council requested a brief overview of how many taxpayers are delinquent and the process on how we are going to deal with them.

*Town Manager's Report*

### **1) Trinity Bay Development Corporation**

The Town Manager advised Randy Stead was inquiring about the land adjacent to the former fish plant for the purpose of access for a transmission line.

*Motion #2021-01-25-5095 – Rogers/Bartlett*

*Be it resolved the Town Manager be given permission to explore the expropriation process of acquiring the land adjacent to the former fish plant property.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*Recreation*

### **1) Trails Committee**

Councillor Stagg inquired as to what happened with the Trails Committee that was supposed to be formed as they could look into the possibility of constructing a boardwalk in Trinity Bay North. It was stated that Jane Tucker will again resume the probability of forming a trail committee. Councillor Stagg offered to sit on the committee when formed.

## 2) Outdoor Rink

Deputy Mayor Humby inquired as to why our town cannot construct an outdoor rink like the City of Mount Pearl recently did.

**Motion #2021-01-25-5096 – Bartlett/Stagg**

*Be it resolved permission be given to The Town Manager to contact the City of Mount Pearl inquiring as to the cost of constructing their outdoor rink and provide the information at the next meeting.*

**In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried**

*Fire Department* Quarterly meeting scheduled for Monday, February 15<sup>th</sup> @ 7:00p.m.

*Tidy Towns* Minutes of a meeting held on January 15, 2021 were presented for council's perusal. An update on the cost of the Community Garden was requested for the next meeting.

*Economic Dev.* Minutes of a meeting held on January 14, 2021 was enclosed for council's input along with the Expression of Interest from Glenn and Judy Mackey regarding Thompson Pond Park.

**Motion #2021-01-25-5097 – Bartlett/Samson**

*Be it resolved we invite the proponents to a special meeting of council to discuss the Expression of Interest for Thompson Pond Park.*

**In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried**

The Mayor and Deputy Mayor asked if they would be in a conflict of interest if they attended the meeting with Glenn and Judy Mackey as Mayor Blackmore's husband is an employee of GJM Enterprises Ltd. and Deputy Mayor Humby's son is employed by Coastal Paving Ltd.

**Motion #2021-01-25-5098 – Bartlett/Stagg**

*Be it resolved we move into a privileged meeting at 6:12p.m.*

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*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*Motion #2021-01-25-5099 – Bartlett/Stagg*

*Be it resolved we move back into the regular meeting at 6:13p.m.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*Motion #2021-01-25-5100 – Rogers/Samson*

*Be it resolved Mayor Blackmore is not in a conflict of interest regarding the Expression of Interest received from Glenn and Judy Mackey.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*Motion #2021-01-25-5101 – Bartlett/Rogers*

*Be it resolved Deputy Mayor Humby is not in a conflict of interest regarding the Expression of Interest received from Glenn and Judy Mackey.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*Water Resources*

Councillor Bartlett advised the Town Manager he wants the water pressure tested on the hill of Park Crescent.

*Correspondence*

1. A travel claim was received from the Town Manager for travel expenses incurred from January 3-22, 2021 in the amount of \$330.43.

*Motion #2021-01-25-5102 – Stagg/Humby*

*Be it resolved we reimburse the Town Manager for travel expenses incurred from January 3-22, 2021 in the amount of \$330.43.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

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2. An email was received from Chris Lodge seeking approval to open a tourism business in Port Union commencing June 1, 2021 called "Lodge Adventures and Tours" offering historical walk tours, kayak tours, whale tours, hiking tours and boil ups.

***Motion #2021-01-25-5103 – Bartlett/Stagg***

*Be it resolved we move into a privileged meeting @ 6:24p.m.*

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

***Motion #2021-01-25-5104 – Bartlett/Stagg***

*Be it resolved we move back into the regular meeting @ 6:27p.m.*

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

***Motion #2021-01-25-5105 – Rogers/Humby***

*Be it resolved we give tentative approval to Chris Lodge to operate a tourism business that offers historical walk tours, kayak tours, whale tours, hiking tours and boil ups pending approval from all relevant government departments/agencies.*

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

3. An email was received from Chris Lodge cc'd to the town to the Coaker Foundation regarding his business venture.

***Motion #2021-01-25-5106 – Humby/Stagg***

*Be it resolved the letter be placed on file.*

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

*New Business*

**1) Grumps**

The Town Manager advised there are grumps stored in Station 2 when the wharf was dismantled at the end of Little

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Catalina several years ago and he stated that a couple of people have inquired if they could have them.

***Motion #2021-01-25-5107 – Humby/Rogers***

***Be it resolved we dispense of the grumps located at Station 2.***

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

**2) Sweeper**

The Town Manager requested a motion to purchase the sweeper for the 2020 Cat 420F Backhoe.

***Motion #2021-01-25-5108 – Rogers/Humby***

***Be it resolved we purchase a sweeper from Battlefield Equipment for the 2020 Cat 420F backhoe plus the extra brooms.***

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

**3) Digital Strategist**

Mayor Blackmore gave a brief overview of her meeting with Rachel Healey. Also in attendance was Jane Tucker.

*Business Arising  
Cont'd*

**1) Airbnb's Policy**

Mayor Blackmore declared herself in conflict of interest and departed the meeting @ 6:47p.m. due to the fact she owns a Bed and Breakfast business in the town.

Deputy Mayor Humby took the chair.

***Motion #2021-01-25-5109 – Stagg/Bartlett***

***Be it resolved we adopt the following Airbnb's policy:  
1) Each property must have a permit from the Town to operate and be renewed each year; 2) If property is being advertised for bookings in any month it is considered open. If not operating year-round taxes will be pro-rated per month with a minimum of 6 months.***

*AS  
VR*



*In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

**2) Letter from Assistant Pastor Garry Blackmore**

*Motion #2021-01-25-5110 – Bartlett/Rogers*

*Be it resolved we write Assistant Pastor Garry Blackmore advising we have denied his request for council to maintain the road leading to the cemetery as we have denied similar requests in the past because it does not meet the criteria of our Road Access Policy.*

*In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*Motion #2021-01-25-5111 – Stagg/Bartlett*

*Be it resolved that council now adjourn to meet again on Monday, February 8, 2021 at 4:30p.m.*

*In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried* The meeting adjourned at 6:53p.m.

  
MAYOR

  
TOWN CLERK

  
DATE