

**Municipality of Trinity Bay North  
Regular Council Meeting December 3, 2024**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, December 3, 2024**

<i>Members Present</i>	Mayor Deputy Mayor Councillors	Dean Lodge Terence Stead Kayla Hart Doreen Rumbolt Pauline Stagg
<i>Absent</i>	Councillor	David Bartlett Albert Johnson
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johson

**CALL TO ORDER**

A quorum being present Mayor Lodge called the meeting to order at 4:30 p.m.

**ADOPTION OF AGENDA**

***Motion #2024-12-03-6896 – Rumbolt/Stagg***

***Be it resolved the agenda be adopted as presented with the addition.***

***In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Rumbolt & Stagg}  
Opposed 0; Motion Carried***

**ADOPTION OF MINUTES**

**Regular Meeting of November 19, 2024**

Mayor Lodge asked if the minutes of the regular meeting of November 5, 2024, which had been circulated with the agenda, contained any errors or omissions.

- Under the CEEP section of the Town Manager’s report remove the following wording: “*Guidelines per the Community Enhancement Employment Program Project Administration were followed, particularly number 1(c), Avoiding Conflicts of Interests when Hiring*”.

- Under the Biomaxx section of the Town Manager's report, include "Mayor Lodge provided notes from the Municipalities Symposium that the town can apply for Transitional Authorization. He will forward the information to the Town Manager".

*Motion #2024-12-03-6897 – Rumbolt/Hart*

*Be it resolved the minutes of the November 19, 2024, regular meeting of council be adopted with the above corrections.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **BUSINESS ARISING FROM MINUTES**

Action list updated

### **TOWN CLERK'S REPORT**

#### **Bills**

The Town Clerk presented the bills for payment of \$22,459.16 and opened the floor for any questions.

*Motion #2024-12-03-6898 – Stead/Rumbolt*

*Be it resolved the bills submitted for payment of \$22,459.16 be approved on the recommendation of the Town Clerk.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **TOWN MANAGER'S REPORT**

#### **Seawall – Little Catalina**

Deputy Mayor Stead pointed out that the roads in Little Catalina could benefit significantly from constructing a breakwater at the harbour entrance. He also explained that the town needs to plan future Municipal Capital Works projects at least 3 to 5 years into the future. To ensure these plans are efficient and include coordinated work on all underground infrastructure like town water and sewer, the town must know the provincial government's intent for their Capital Infrastructure, "like roads within town boundaries".

*Motion #2024-12-03-6899 – Stead/Stagg*

*Be it resolved that the Mayor and Deputy Mayor lobby the government through letters and meetings to have the Department of Transportation and Infrastructure install a breakwater and seawalls to protect provincial roads in Little Catalina and*

*MDL*

*provide their intended timelines for resurfacing Route 237 and provincial roads in Melrose and Little Catalina.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **Church Road – Little Catalina**

Deputy Mayor Stead pointed out that he had addressed his concern with the poor condition of Church Road in Little Catalina several times over the past few months without success. While all of the council understand that the Public Works maintenance team is stretched to its limit, it is clear that the road is an obvious hazard to residents attending services in the town. With this in mind, the council supported the intent that the road repair becomes a Public Works maintenance team priority for repair before winter sets in.

### **FINANCE**

#### **Possible Rent Increase - Catalina Public Building**

*Motion #2024-12-03-6900 – Stead/Rumbolt*

*Be it resolved, the Town Manager or Town Clerk set up a meeting with the appropriate Vista Family Resource Centre and library staff to discuss their proposed rent increases with the intent to work out a mutually agreeable way forward.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **PUBLIC WORKS/WATER RESOURCES**

Nothing to report.

### **RECREATION - PARKS/PLAYGROUNDS/TRAILS**

Trails meeting notes from November 20, 2024 were enclosed for council's perusal.

### **FIRE DEPARTMENT**

Nothing to report.

### **TIDY TOWNS**

Mayor Lodge included information that was discussed at the Municipal Symposium on a new program that will replace the Tidy Towns program.



Deputy Mayor Stead pointed out that a review of the Mayor's notes from the Municipalities Symposium indicated that the Tidy Towns program is now closed and that 20 communities can participate in a two-year trial program, which he believes may include access to new support funding.

*Motion #2024-12-03-6901 – Stead/Hart*

*Be it resolved that the Council's Tidy Towns representative discuss the submission of a request for Trinity Bay North to become one of the 20 communities intended for the two-year project study to replace the Tidy Towns program.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **TOURISM/ECONOMIC DEVELOPMENT/LANDS**

Nothing to report.

### **HEALTH**

Nothing to report.

### **HUMAN RESOURCES**

Nothing to report

### **LIAISON REPORTS**

**Sir William F. Coaker Heritage Foundation**

Nothing to report.

**Wharf Committee**

Deputy Mayor Stead included notes from a meeting held on November 26, 2024.

Discussions arose on the JCP and CEEP program.

Councillor Stagg declared herself in a conflict of interest as she is employed under the CEEP Program and stepped away from the meeting at 5:43 pm.

Councillor Stagg returned to the meeting at 6:08 pm.

**Peaches Cove-Green Bay Development Inc.**

✓ R DZ

Nothing to report.

### **Bonavista Peninsula Branch Line Association**

Nothing to report.

### **Hike Discovery**

Nothing to report.

### **Discovery Global Geopark**

Nothing to report.

### **Crime Prevention**

Nothing to report.

### **Trinity Bay North Historical Society**

Deputy Mayor Stead included notes from a meeting held on November 27, 2024.

### **CORRESPONDENCE**

1. A letter was received from The Royal Newfoundland Constabulary Association seeking the town's support by purchasing advertisement space in their 34th Annual Community Guide. Proceeds raised from this important project each year are used to support the activities of the Royal Newfoundland Constabulary Association in the Province and a donation to the Transition House Association of Newfoundland and Labrador this year.

#### ***Motion #2024-12-03-6902 – Stagg/Hart***

***Be it resolved the letter from The Royal Newfoundland Constabulary Association be placed on file.***

***In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried***

2. A letter was received from the Church Street Festival Committee seeking a donation.

#### ***Motion #2024-12-03-6903 – Stagg/Rumbolt***

***Be it resolved the letter from the Church Street Festival Committee be placed on file.***

***In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried***

3. A letter was received from Discovery Collegiate seeking a donation for the 2023/2024 Scholarship Ceremony.

*Motion #2024-12-03-6904 – Stagg/Stead*

*Be it resolved, we donate \$250.00 to the Discovery Collegiate’s 2023/24 Scholarship Ceremony.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

**NEW BUSINESS**

None

**NOTICES OF MOTION**

None

**ADJOURNMENT**


*Motion #2024-12-03-6905 – Rumbolt*

*Be it resolved the meeting adjourn.*

The meeting adjourned at 6:15p.m.

The next regular meeting is scheduled for Tuesday, December 17, 2024 @ 4:30p.m.

  
DEAN LODGE  
MAYOR

  
VALERIE ROGERS  
TOWN CLERK